

**TIMOTHY J. WOLANDE**May 24th, 1993Summer:
25 Windsor Dr.
Elmhurst, Illinois 60126School Year:
700 Terrace Hts.
Winona, MN 55987T 630.418.6200
twolande@me.com**PROFILE**

I am 19 years old. I have a great work ethic and enjoy working. I have been doing manual labor to cashier and sales work since I was 10 years old. I learned how to do many tasks in warehouses like, stocking them in an organized fashion, driving and learning how to use a forklift, working with customers, selling products, and much cashier skills, etc. I would love for any opportunity that fits me. Thank you for your interest!

SKILLS

I love being with people and making friends, I do not mind short conversation nor do I mind having elongated conversations when needed, as well as making long term relationships between a customer and an employee is a goal of mine. I have good people skills. I have much previous skills with Point of Sale machines, sales skills and intense labor work; I can learn very quickly, and enjoy learning and working as a team at an opportunity that is right.

EXPERIENCE**COPY MASTER VIDEO VILLA PARK, IL --- DECEMBER 07' - APRIL 09'**

Duplicated Videos and music into current forms of media. Answered Phones and directed calls, organized equipment and papers; also kept an organized work area; scheduled appointments for pick-up; did manual labor, and also helped customers that were walk-ins.

CASHIER, ACE HARDWARE, VILLA PARK, IL — MAY 09' - AUG 09'

I worked here for a few months, it was a great experience and I learned a lot of skills and information I did not know (POS Machine, hardware skills, etc.) I was a lead seller of Ace reward cards in my first month as well the following months after. I faced shelves, put returns away, cleaned work area(s), there was no sitting around.

LAWN & GARDEN, ACE HARDWARE, ADDISON, IL --- APRIL 10' - JUNE 10'

I worked in the lawn and Garden Section of this store. I had done manual inventory control on shelves, restocking shelves, assist customers with scheduling repairs on the phone and in store, handling in store as well as scheduling shipping appointments, delivering and picking up lawnmowers and motorized products.

Cookies Fresco, Elmhurst, IL—April 10' – September 10'

Assisted customer with bakery purchases and rang them up, and was also the chef for cooking the pizza and foccacia bread in the kitchen.

Customer Specialist, Best Buy, Addison, IL—September 10' – January 11'

I was hired at Best Buy for a seasonal job only. While I worked there I learned sales skills and gained experience in sales, was a cashier, sales associate, as well as helped with customer service. They had me in Sales and also a Cashier most of my time there. I enjoyed working with customers and helping them with electronics because that is one of my passions in life. I also added onto my education in a variety of electronics and accessories for these electronics; for example cases, cables, chargers, SD cards, screen covers, etc.

Office Depot Warehouse, Carol Stream, IL—May 11' – July 11'

I was hired at Office Depot Part Time, as a picker. I pulled products in Office Depot's warehouse distribution center. I was taught how to use an electronic headset picking system and had zero errors verified by the electronic picking system used in there warehouse and also assumed quality by verifying product count and visual inspection of its display in each box.

Village of Bensenville, Bensenville, IL—May 11' – August 12'

This has been a summer job for me that last 2 years; I do not work there during the school year considering I go Saint Mary's University in Winona, MN during those times. I was on a set crew each day I worked and we were

in charge of handling all concession duties as well as on Wednesday run the Music in the Park that the Village held each week. Which included manual labor-- setting up tents, food vendors, stages, tables, and chairs.

EDUCATION

Immaculate Conception Grade School — Grade 1-8th—Graduated

York Community High School- Grades: 9,10,11

Immaculate Conception High School: Grades: 12

Saint Mary's University: Grade: 13 Current Year: 14

REFERRALS

Jerry Noti 630-842-4800

Donna Wilkins 630-669-5995