

William B. Kloberdanz

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Supply Chain Management

Professional with progressive experience and record of performance across multiple areas of supply chain management. Trusted team member with strong interpersonal skills. Effective communicator across business/technical environments.

- Effective inventory/supply chain management.
- Increasing productivity through effective communication across multiple departments and third-party vendors
- Adaptive to challenging work environments taking on leadership responsibilities
- Providing leadership and efficiency in fast-paced working environments.

Bachelor of Science • Business Management • Colorado State University • Ft. Collins, CO

Professional Experience

BI Incorporated, Boulder, CO
Purchasing Agent

2023 - 2025

Purchase and fulfillment of components for monitoring systems and company inventory needs

- Responsible for multiple projects purchasing orders with monthly totals of 1 to 3 million dollars
- Responsible for government contract compliance reporting
- Maintained inventory levels in warehouse
- Record and evaluate machinery tooling shot cycles
- Performed quarterly supplier audits and developed comprehensive plans to address and rectify identified deficiencies

Contract Work, Fort Collins, CO

2021 - 2022

Automation-X, Fort Collins, CO
Purchasing Agent

2020 - 2021

Purchase and fulfillment of equipment for oil and gas industry clients nationwide

- Responsible for purchasing orders upwards of one-half million dollars, with average monthly gross orders of multiple millions of dollars
- Support proper inventory levels and accurate pricing across multiple warehouses nationwide
- Work with third party vendors and in-house sales and accounting departments ensuring accurate order pricing, tracking, payment, and resolution of discrepancies
- Assist in training of new hires
- Advise senior management of recommended procedures for streamlining purchase orders
- Proficiency in entire line of Microsoft suite software, and business enterprise software

**Advance Auto Parts, Fort Collins, Colorado
Manager on Duty/Retail Operations**

2016 - 2020

Retail activities and inter store parts management and disposition for the central hub of the eight-store Northern Colorado sales district

- Responsible for accurate counts for registers, safe, and daily bank deposits.
- Inventory organization and accounting in accordance with corporate directives
- Inventory reverse logistics with regional warehousing
- Customer service, including monitoring and fulfillment of online orders, and employee supervision
- Responsible for closing duties to provide a clean and safe environment for store opening

**Target, Fort Collins, Colorado
2015
Grocery Operations**

Assisting with operating and managing the fresh foods section at the local superstore location

- Inventory receipt, record keeping, and disposition of daily deliveries
- Customer assistance, including provision for safe shopping environment through detailed area safety checks

**The Light Center, Fort Collins, Colorado
2015
Warehouse Operations**

2013 -

Maintain the backroom warehouse and offsite storage facility for a locally owned lighting store

- Organizing and maintaining inventory space, in store and at offsite warehouse
- Receipt and disposition of product shipments
- Logistics planning, managing and organizing contractors' and retail customers' work orders ensuring accurate and on time order fulfillment
- Supervision and training of junior employees