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OBJECTIVE

Insurance Inspector

EXECUTIVE SUMMARY

Insurance Inspector Skills

EMPLOYMENT HISTORY

Sales Rep & Estimator

Front Range

January, 2012 —

Insurance claims and new construction

Metal Fabricator

Front Range Colo

January, 2010 — January, 2012 (2 years)

Sales and customer relations, Tasked to open new fabrication shop in Denver, found location and initiated lease

Estate Project Manager

January, 2001 — September, 2011 (10 years 8 months)

Real Estate Project Manager Delivered pre-construction and end-to-end project management for real estate development co.

Championed pre-development processes for 2 Hilton Hotels in Washington, D.C., managing \$115 million development budget and supervising architects and design process according to corporate standards. ;

Due diligence, entitlement, site plan development, design, and interface with municipalities to obtain permits and meet zoning requirements. Developed financial proformas and schedules, coordinated development team, communicated with clients, and administered RFPs and contracts.

Project Management

Conception to Completion

January, 2002 — January, 2008 (6 years)

from Conception to Completion, Fort Collins/Winter Park, CO (Design / Build Project Manager

Developed \$2.5 million lodge from the ground up, pursuing 12 investors, hiring local architect, overseeing design/construction with panelized SIPS and geothermal heating, and directing interior design. ;

Advanced 13-home development in Winter Park, leveraging existing relationships to assist developer with locating and engaging investors to facilitate design and construction process. ;

Launched enterprises in innovative building technology, including performing energy audits, selling and managing heated/metal roofing installation projects, and starting Solar Attic insulation company.

Sales Rep & Estimator

ABD, Associates

January, 2003 — January, 2005 (2 years)

1099 Positions under PMC2, Inc:

ABD, Associates in Building and Design, Sales Rep/ Estimator/ Site Manager, 2003 to 2005 , Boosted profitability for design/build remodeling company, securing contracts and improving estimation, design, customer relations, and project management.

Senior Due Diligence Architectural Project Manager

Mulvanney

January, 1998 — January, 2001 (3 years)

Directed construction of \$10 million COSTCO Complex , 18-acre retail complex in 120 days, evaluating environmental P I and II site reports and quickly troubleshooting issues. ;

Led multi-state site selection and acquisition, land use submittal, city negotiation, and permitting processes for 14 Costco wholesale sites.

(No title)

Professionals International

January, 1991 — January, 1998 (7 years)

Developed and executed humanitarian aid projects in war zone, building teams, navigating post-communist bureaucracy, and learning local language to present ideas to community groups.

Shared best practices with Croatian businessmen to improve real estate development processes.

Estate Development Project Manager

Police

January, 1988 — January, 1991 (3 years)

Real Estate Development Project Manager

Directed development processes on multiple commercial real estate projects. Administered legal, design, leasing, and marketing processes. Developed financial proformas, negotiated, awarded, and administered architectural, and construction contracts. ;

Selected to manage year-long pre-development process for 1 million square foot Plaza of the Patriots office building, navigating GSA bid process, consulting with 4 owners to negotiate contracts, site acquisition, and long-term lease conditions, and overseeing architects throughout design process. ;

Negotiated buyout and reconstruction of First American Bank Branch in Washington, D.C., structuring new lease and construction contract, hiring architect, and managing construction to free space for Plaza of the Patriots project. ;

CRISIS PROJECT MANAGER, took over a 2-phase, 20-unit medial office complex project, after a troubled first phase administered by a PM w/ little experience. Collaborating with architect, county supervisors, the contractor, and disgruntled owners to address threats of code and zoning violation lawsuits. In the end we profited on the second phase. A real learning process. ;

On-site construction supervisor for the renovation of 175 year-old Historic Landmark, the Fraternal Order of Police headquarters in Washington, D.C., driving design, pricing and daily progress as construction superintendent and project manager.

Real Estate Development Project Manager

Gulick Group Development

January, 1986 — January, 1988 (2 years)

In charge of product development for new Design/Build company. Development Manager Carrisbrook, a 30 home subdivision. Carrisbrook received the Finest in Family Living Award - Second Place for projects in the Washington, D.C. Metro area.

Architect & Develop Manager

James H Moore and Associates

January, 1982 — January, 1986 (4 years)

Initial design, outsourced CD's, and supervised construction of 12 Multi Million dollar Resort Homes ;

Directly responsible for all client involvement from design to final completion. Worked extensively with contractor providing coordination for all owner changes and selections. Projects contracted on a Design/Build basis. Handled all relations with Vail Design Review Board. Demanding position working with influential and wealthy individuals and groups.

EDUCATION

University of Illinois

Masters of Architecture

University of Kansas

Bachelor of Science

(No school name)

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