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# WILLIAM GENE GRAY

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## OBJECTIVE

To work as a team member within an organization which allows me to utilize my skills and experience.

## QUALIFICATIONS

- Excellent record of dependability and reliability
- Strong communication, interpersonal, and presentation skills
- Established good working relationships with customer/clients
- Effective working alone and as a cooperative team member

## EXPERIENCE

Jan. 2010 - Dec. 2014

### Truck Driver

Irlbeck, Grand Meadow, MN

- Operated and drove different kinds of trucks to transport goods and materials over long distances
- Inspected trucks for mechanical items and safety issues and perform preventative maintenance.
- Plan routes and meet delivery schedules
- Documented and logged work/rest period and miles spent driving and retain fuel receipts
- Complied with truck driving rules and regulations (size, weight, route, designations, parking, break periods, ect. ) as well as with company policies and procedures

Jan. 2003- Dec. 2009

### Truck Driver

JB Hunt Transport Inc., Lowell, AZ

- Operated and drove different kinds of trucks to transport goods and materials over long distances
- Recorded cargo information, hours of service, distance travelled and fuel expenditure
- Collect and verify delivery instructions
- Planned trip logistics and obtained necessary documents to transport goods

Apr. 2000 to Apr. 2004

### Distribution Clerk

Sims Deltec, St. Paul, MN

- Fork Lift Operator
- Collected, labeled and prepared products for shipment
- Filled and inspected deliveries for damages or discrepancies
- Documented the quantity of the products received, stored, and distributed.

## EDUCATION

Central High School, Grand Forks, ND

**High School Diploma**