

William Gilmore

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Detail-oriented professional with 5+ years of strong supply chain experience and a proven knowledge of cycle time reduction, logistics leadership, and inventory control. Aiming to leverage my supply chain skills to successfully fill a role at your company.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Warehouse Specialist I

McLane Food and Distribution - San Antonio, TX

September 2021 to June 2022

Load delivery trucks based on load sheet direction. Coach selectors on on proper pallet building based on previous experience as a selector. Purpose is to cut down on load time as well as prevent possible damage to product. Also responsible for training teammates in the loading process.

Class A Route Driver (Trainee)

FedEx Express - San Antonio, TX

August 2020 to April 2021

Will cover routes of other drivers when they are out with an illness or vacation once out of training. Possibility of having a permanent route of my own.

Package Handler

FEDEX EXPRESS - San Antonio, TX

November 2019 to August 2020

Direct items according to established routing schemes, using computer controlled keyboards or voice recognition equipment.

Bundle, label, and route sorted mail to designated areas depending on destinations and according to established procedures and deadlines.

Distribute incoming mail into the correct boxes or pigeonholes.

Operate various types of equipment, such as computer scanning equipment, addressographs, mimeographs, optical character readers, and bar-code sorters.

Clear jams in sorting equipment.

Rewrap soiled or broken parcels.

Load and unload mail trucks, sometimes lifting containers of mail onto equipment that transports items to sorting stations.

management, or other interested parties through written

SUPERIOR SILICA SANDS - San Antonio, TX

September 2018 to January 2020

SAN ANTONIO, TX

Truck Logistics, Sep 2018 - Jan 2020

Collaborate with workers and managers to solve work-related problems.

Review work throughout the work process and at completion to ensure that it has been performed properly.

Check specifications of materials loaded or unloaded against information contained in work orders.

Inform designated employees or departments of items loaded or problems encountered.

Examine freight to determine loading sequences.

Resolve personnel problems, complaints, or formal grievances when possible, or refer them to higher-level supervisors for resolution.

Maintain and develop positive business relationships with a customer's key personnel involved in or directly relevant to a logistics activity.

Develop an understanding of customers' needs and take actions to ensure that such needs are met.

Direct availability and allocation of materials, supplies, and finished products.

Collaborate with other departments as necessary to meet customer requirements, to take advantage of sales opportunities or, in the case of shortages, to minimize negative impacts on a business.

Protect and control proprietary materials.

Explain proposed solutions to customers, management, or other interested parties through written proposals and oral presentations.

Plan, organize, and execute logistics support activities such as maintenance planning, repair analysis, and test equipment recommendations.

Shipping/Receiving Clerk

WATTS WATER TECHNOLOGIES - San Antonio, TX

March 2018 to September 2018

Prepare documents, such as work orders, bills of lading, or shipping orders, to route materials.

Record shipment data, such as weight, charges, space availability, damages, or discrepancies for reporting, accounting, or recordkeeping purposes.

Determine shipping method for materials, using knowledge of shipping procedures, routes, and rates.

Deliver or route materials to departments, using work devices, such as handtruck, conveyor, or sorting bins.

Confer or correspond with establishment representatives to rectify problems, such as damages, shortages, or nonconformance to specifications.

Requisition and store shipping materials and supplies to maintain inventory of stock.

Compute amounts, such as space available, shipping, storage, or demurrage charges, using computer or price list.

Examine contents and compare with records, such as manifests, invoices, or orders, to verify accuracy of incoming or outgoing shipment.

Inventory Control Specialist

HOLT CAT - Austin, TX

March 2015 to October 2017

AUSTIN, TX

Inventory Control Tech, Mar 2015 - Oct 2017

Receive and count stock items, and record data manually or using computer.

Verify inventory computations by comparing them to physical counts of stock, and investigate

discrepancies or adjust errors.

Store items in an orderly and accessible manner in warehouses, tool rooms, supply rooms, or other areas.

Mark stock items using identification tags, stamps, electric marking tools, or other labeling equipment.

Examine and inspect stock items for wear or defects, reporting any damage to supervisors.

Provide assistance or direction to other stockroom, warehouse, or storage yard workers.

Prepare and maintain records and reports of inventories, price lists, shortages, shipments, expenditures, and goods used or issued.

Issue or distribute materials, products, parts, and supplies to customers or coworkers, based on information from incoming requisitions.

Production Lead

ADVANCED THERMAL BATTERIES - Westminster, MD

March 2014 to September 2014

Perform quality checks on products and parts.

Determine work assignments and procedures.

Supervise assemblers and train employees on job procedures.

Give directions to other workers regarding machine set-up and use.

Record operational information on specified production reports.

Clean, lubricate, maintain, and adjust equipment to maintain efficient operation, using air hoses, cleaning fluids, and hand tools.

Add chemicals or materials to workpieces or machines to facilitate bonding or to cool workpieces.

Warehouse Lead

NATIONAL BOLT AND NUT CORPORATION - Bloomingdale, IL

August 1999 to June 2005

Plan work schedules and assign duties to maintain adequate staff for effective performance of activities and response to fluctuating workloads.

Collaborate with workers and managers to solve work-related problems.

Review work throughout the work process and at completion to ensure that it has been performed properly.

Check specifications of materials loaded or unloaded against information contained in work orders.

Examine freight to determine loading sequences.

Perform the same work duties as those supervised or perform more difficult or skilled tasks or assist in their performance.

Inspect equipment for wear and for conformance to specifications.

Resolve personnel problems, complaints, or formal grievances when possible, or refer them to higher-level supervisors for resolution.

Assess training needs of staff and arrange for or provide appropriate instruction.

Schedule times of shipment and modes of transportation for materials.

Estimate material, time, and staffing requirements for a given project, based on work orders, job specifications, and experience.

Inventory supplies and requisition or purchase additional items, as necessary.

Education

High School Diploma

HIGHLAND PARK HIGH SCHOOL - Highland Park, IL

June 1986

Skills

- Load & Unload
- Supply Chain
- Shipping & Receiving
- Packaging
- Freight Experience
- Communication Skills (10+ years)
- Inventory Control
- Logistics
- Warehouse Experience
- Materials Handling
- Quality Assurance
- Supervising Experience
- Heavy Equipment Operation (3 years)
- Order Picking
- Pallet Jack
- Delivery Driver Experience
- Box Truck
- Forklift
- Route Driving
- Computer literacy
- Lean Six Sigma
- 5S
- Lean manufacturing
- Manufacturing
- Heavy equipment operation (2 years)
- Conflict management (7 years)
- Production planning (5 years)
- Heavy lifting
- ERP systems
- English
- Customer service
- Time management

- Microsoft Office
- Stocking
- Warehouse management
- ISO 9001
- Typing
- Warehouse management system
- SAP Warehouse Management
- SAP
- Lean
- Warehouse Distribution Experience
- Leadership
- Management
- Process improvement

Certifications and Licenses

Forklift Certification

Lean Six Sigma Certification