

# William Costigan

Fort Collins, CO 80521

[williamcostigan4\\_84e@indeedemail.com](mailto:williamcostigan4_84e@indeedemail.com)

(717)513-8324

## Work Experience

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### **Crew/Morning Shift Manager**

McDonald's - Fort Collins, CO

August 2016 to August 2018

- Built upon the skills already established with prior management experience at KFC
- Led a much larger team in a high-paced environment
- ServSafe Certified
- Opened the store daily
- Food safety checks
- Grounds cleanliness/appearance
- Ensuring equipment functionality
- During my time in this position, I developed a sincere appreciation for high-quality customer service and the efforts which go into it - establishing a rapport with the customer and making sure that their experience is fantastic. These same skills translate well into communicating effectively with a team.

### **Crew/Evening Manager**

KFC - Kentucky Fried Chicken - Lewistown, PA

August 2015 to July 2016

- Took customer orders on a register
- Maintained a lobby - clean and orderly for customer comfort
- Prepared and assembled orders quickly and accurately, ensuring a consistently pleasant restaurant experience
- Night shift management - led a small team of crew members
- Performed end-of-day systems tasks
- Prepared the daily cash deposit
- Performed inventory counts
- Ensured that food safety and food quality standards were both met and exceeded

### **Package Handler**

UPS - United Parcel Service - Reedsville, PA

March 2012 to December 2012

- Loaded trucks with the evening's packages - tons, packages from one pound to 80lbs solo.
- Sorted between trucks on the conveyor by zip code - quick work requiring accuracy and list memorization
- Input shipment totals and completed other end-of-day systems tasks

### **Janitor**

Minitmart - Lewistown, PA

2011 to 2011

Performed closing cleaning tasks. Windows, floors, shelves.

## Education

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### **GED**

Indian Valley High School - Lewistown, PA  
August 2007 to May 2011

### **Some college**

## Skills

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- Shift Supervisor
- Team Member
- Crew Member
- Food Service
- Key Holder
- Shift Lead
- Food Safety
- Food Preparation
- Custodial Experience
- Management
- Restaurant Experience

## Certifications and Licenses

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### **ServSafe Food Handler**

### **Marijuana Enforcement Division Support Employee**

October 2020 to October 2022

License #  
M85946

### **driver's license**

## Additional Information

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### About Myself

- I learn quickly, and I'm not easily intimidated by new tasks.
- I communicate well with others. Establishing friendly and cooperative efforts is the first and most important goal of any team.
- I work quickly and attentively. As my work is an application of myself, I strive always to better both for mutual growth.