



Corporate Management Group  
 1501 W 124<sup>th</sup> Ave, Suite 500  
 Westminster, Co 80234  
 Office - 303-920-1425  
 Contact Name: Izabeau Ness

**Termination of Employment**

Name of Employee: William Penn

Last Day Worked: 2/13/25

	Employee Initials	Details of termination
Quit	✓	not happy w/ CLI, no progress to position
Laid Off		
Assignment Ended		
Failed to Report		
Converted		

If the employee quit was notice provided? Yes \_\_\_ No X If so, when? \_\_\_\_\_  
 Final Pay to Include: \_\_\_\_\_ Eligible for rehire? Yes \_\_\_ or No X

The following items have been turned in:

Truck		
Keys		
Tools		
Tablet/Phone	✓	
Supplies		
Uniforms	✓	
Safety Bag	✓	
Other		All safety gear and uniforms returned

Please be advised that final payroll will not be released until all Colorado Lighting, Inc. property has been returned and final paperwork has been processed. Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: [Signature] 2/17/25  
 Employee Date

Signed: [Signature] 2/17/25  
 Employer Date