

WILLIAM BOOKER

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SUMMARY

Highly motivated, knowledgeable, and skillful worker seeking to bring strong work ethic and positive attitude to a warehouse role.

EXPERIENCE

MONTU STAFFING SOLUTIONS, Columbia Heights, MN

General Labor

April 2017 - January 2018

- Worked in the roles of Warehouse Associate, Demolition Associate, and Material Handler
- Performed functions in inventory, packing, shipping and handling
- Handled materials weighing up to 50 lbs

PRO STAFF, Minneapolis, MN

Warehouse Associate

December 2016 – March 2017

- Maneuvered packages of any weight above 75 lbs
- Effectively communicated verbally with coworkers and managers in a sensitive manner

LABOR READY, Richfield, MN

Warehouse Associate

October 2015 - December 2016

- Trained new employees on the process and procedures of warehouse production
- Supervised employees to assure job functions were properly completed
- Received a pay raise due to excellent work performance
- Assisted with production line and maintained a clean and orderly production area

DONALD LANDSCAPING, Greensboro, NC

Landscaping Designer

March 2014 - October 2015

- Created and constructed landscaping designs for residential and business clients
- Supervised employees to assure that all aspects of the landscaping project were neat and orderly
- Operated vehicles and power equipment necessary for landscaping
- Mixed and sprayed or spread fertilizers, herbicides, or insecticides onto grass, shrubs, or trees, using hand or automatic sprayers or spreaders

AMERICAN VAN LINES, Greensboro, NC

Mover

April 2011 - June 2012

- Entrusted to train and supervise employees due to excellent work ethic
- Provided excellent customer service to clients
- Assured that work orders were clear and precise
- Kept an accurate record of units hauled using daily production sheets and work tickets
- Sorted cargo before and after loading and unloading

EDUCATION

CENTER FOR COMMUNITY TRANSITIONS, Charlotte, NC

Employment Readiness Certificate

May 2014

LINCOLN TECHNICAL COMMUNITY COLLEGE, Landover, MD

Automotive Technician Certificate

August 1993

SHAWNEE STATE UNIVERSITY, Lucasville, OH

Brick Masonry Certificate

March 1992