

# Vincent Nelson

## Supervisor/ Team Lead

Coon Rapids, MN 55448  
VincentNelson1986@gmail.com - 612-426-8387

Operating Engineer with more than 5 years in heavy equipment operation. Reliable and hard working with a natural drive to succeed.

### WORK EXPERIENCE

#### **Supervisor/ Team Lead**

Wholesale Mail - Hudson, WI - 2012-09 - 2017-09

Built a motivated warehouse team of 5 well-trained staff.  
Reported to each shift on time and ready to work.  
Led warehouse improvement initiatives to advance operational efficiencies.  
Cross-trained and coordinated scheduling with team members to ensure seamless service.  
Maintained clean and safe environment  
Operated press to achieve highest print quality with minimal scrap and high productivity.  
Adjusted controls to regulate flow of ink and dampening solution to plate cylinder.  
Moved freight, stock and other materials to and from storage and production areas and loading docks.  
Loaded and unloaded pieces into boxes for shipment.  
Cleaned and maintained the warehouse in compliance with OSHA safety standards.  
Prepared and operated the offset printing press for maximum efficiency and production.  
Examined job orders to determine quantity, stock specifications, colors and special printing instructions.  
Scheduled preventive maintenance for book block equipment.  
Successfully completed monthly safety training sessions.

### EDUCATION

#### **High School Diploma**

Robbinsdale Cooper High School - New Hope, MN  
2004

### SKILLS

audits, Fast learner, inspection, inventory, mechanical aptitude

### ADDITIONAL INFORMATION

#### Skills

Strong mechanical aptitude Innovative  
Team leader Fast learner  
Hard working and self-motivated Analytical thinker  
Mathematical aptitude Deadline-driven  
Troubleshooting Material inventory skill  
Quality assurance Flexible schedule

OSHA standards Shipping and receiving  
Quality inspection Practices safety and sanitation standards  
Timely safety audits Strong leadership abilities