

October 19, 2015

Corporate Management Group/
Supermom's Bakery
404 Broadway Avenue
Saint Paul Park, MN 55071

Dear Ms. Taylor

This letter is to inform you that I have accepted a new position in the construction/remodeling field. I would like to express my gratitude to you, Corporate Management Group, and Supermom's Bakery. I am thankful that you gave me this opportunity to learn more about the baking, packing, and distribution of products produced by Supermom's.

This decision was not an easy one and involved much thought. Specifically, I would like to use the upcoming months to try to figure out what I would like to study in college. I am confident that my new position will help me move toward my career goals.

I hope you will respect my decision to leave Corporate Management Group/Supermom's Bakery. My main focus now is to work as hard as possible and to fulfill projects and responsibilities. I would like to join my new job next week Monday, October 26, 2015, and would like to request that my personnel file reflect that I left in good terms.

Sincerely,

Victor Aguilera

Victor Aguilera Torres