

# Vantha Chum

An eager and motivating leader seeking as supervisor role to offer strong knowledge of production processes and ability to monitor department operations to achieve set targets.

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## Proficiencies

- ✓ Certified equipment trainer/operator
- ✓ Fall Protection Trainer
- ✓ M3/TrackVia/Microsoft Office
- ✓ Creating SOPs
- ✓ Safety

## Skills

- ✓ Organization
- ✓ Innovation
- ✓ Integrity
- ✓ Attention to Detail
- ✓ Punctual

## Education

- ✓ Skyline High School 2001, Longmont, Colorado

## References

- ✓ Harvey Schwartz (720) 933-8755 McLane
- ✓ Will Karst (970) 227-5269  
Otter Products (Manager of Industrial Engineering)

## Experience

***Otter Products Nov 2013 - July 2023***  
***4185 Salazar Way, Longmont, CO 80504***

### **DC Supervisor**

- Supervised departments to target goals.
- Improve and developed teams efficiency.
- Ensured the safety of my team while operating and working on daily tasks.
- Created and followed SOPs (standard operating procedure), along with helping to update older procedures.

### **Inventory Clerk**

- Review and correct warehouse inventory, including cycle counting and auditing.
- Maintain and resolve constraints in a timely and accurate manner.
- Open communication with our other warehouse regarding inventory discrepancies.
- Operate stock picker & turret safely to complete daily duties & orders.
- Transporting product in 24ft long box truck to multiple locations.

### **RMA (Return Merchandise Authorization)**

- Process production returns and conduct product failure analysis.
- Handle the day-today RMA receiving activities.
- Meet and exceed internal and external service level agreements.
- Assist with RMA Authorization processing documentation on a regular basis; creating new documents as required.
- Review current processes on a regular basis and implement new processes as required.

### **Inbound**

- Unloaded pallets from incoming trucks and receive shipments.
- Inspect contents to ensure they are not damaged.
- Verified packages according to order and invoices (quantity, quality)
- Label deliveries and allocated them to their designated place.- maintain accurate records and assist in inventory control.