

# Neng Vang

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## Objective

To secure a full-time position utilizing my technical, organizational and communication skills. My key strengths are taking on multi-task responsibilities, strong math skills, along with strong problem-solving skills. Notable experience with training and assistance diverse groups. Self-motivated to learn and succeed at new tasks, and providing quality service to the best of my ability.

## Experience

### **U.S. Bank – Denver, CO**

**1981-Present**

*Processing center for commercial U.S. Bank branches*

#### *1995-Present – Sorter Operator (IBM Check Sorters)*

- Worked as a Sorter Operator by running checks through sorters, bundling checks from dividers, and transporting bundles to transit.
- Responsible for checking dividers and pockets and bundling accordingly.
- Required to process rejected checks with bad encoding to low-speed sorters.

#### *1987-1995 – Inserter Operator (Bell+Howell Machines)*

- Worked inside mailing room operating various equipment including, but not limited to multil metering machine, postage scale machine, mail weighing & mail sorting machines.
- Responsible for sorting various sized packages and providing postage for mail-out batches.
- Performed basic troubleshooting and adjustments on machines.

#### *'81-'87 – Checking & Savings Services*

- Provided customer service through telephone support at a branch based in Cherry Creek. Duties performed:
- Verified bank accounts for check clearances
- Provided account balances for customers
- Resolved financial questions and issues
- Check filing and statement preparations

### **Multi Packaging Solutions**

**2010 – 2017**

Worked a second job as an Inserter Operator, operating Belle and Howe inserters and K2500s. Also had duties of a data card operator, printing credit cards using Maxsys and MX61 equipment.

### **Vectra Bank**

**1998 - 2000**

Accepted a better opportunity (2nd job) at, also working as an Inserter Operator. Performed all essential Inserter Operator tasks as well as minor responsibilities as a Sorter Operator.

### **Great Westlife Insurance Co.**

**1997 – 1998**

Obtained a second full-time job at working as an Inserter Operator.

### **Datex Ohmeda**

**1989 – 1991**

Acquired a second full-time job outside of U.S. Bank at, a healthcare product technology company. Performed essential duties such as building pulse oximeters and other various meters, soldered small electrical components, and QA of small pc boards. Fixed partially assembled pc boards when required.