

PAYROLL CHANGE REPORT

Today's Date: <u>3/3/2025</u>	Effective Date: <u>4/6/2025</u>
Hire Date: <u>9/30/2024</u>	Hours Worked: <u>6 Month</u>
Employee's Name: <u>Ujilu Othow</u>	
Department: <u>Sanitation</u>	

CHANGE (S)		FROM	TO
X	Rate	\$16.50	\$17.00
	Shift Differential	\$1.50	\$1.50
	Total	\$18.00	\$18.50

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____	Date: _____
(Department Manager)	
Guideline verified: <u><i>Lauri Laurer</i></u>	Date: <u>3-3-25</u>
(Human Resources)	
<u><i>[Signature]</i></u>	Date: <u>3-4-25</u>
(Plant Manager)	

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