



Employee Verbal Counseling Form

Employee Name: **Tyson Camara**

Date: **11-7-2019**

Department: **IQF**

Indicate if: Coaching/Counseling Session **Verbal Reprimand**

Summary of incident and/or reason for warning or counseling: **On 2 separate occasions, Tyson was either eating candy or chewing gum on the production floor. On both occasions, a member of the QA team asked him to spit it out and warned him such behavior is against company GMPs. This warning is to inform Tyson that any further instances of GMP violations will result in stricter disciplinary actions.**

Summary of corrective action needed: **If necessary, Tyson will be required to re-watch the GMP videos to understand the importance of these policies.**

It is expected that the condition noted above will be corrected immediately. In the event this condition is not corrected, or another offense occurs, you will be subject to further disciplinary action, up to and including termination.

Employee Signature *Tyson Camara* Date 11-12-19

(Your signature is intended only to acknowledge receipt of the notice; it does not imply agreement or disagreement with the notice itself.)

Manager Signature *William Klute* Date 11-12-19