

Tyler Brock

Fort Collins, CO 80526
tylerbrock33@gmail.com
+1 484 505 6236

BUSINESS SKILLS

Leadership	Management	Tactical
Relationship Building	Goal-Oriented	Consultative Sales
Communication	Decisive	Cold Calling
Self-Directed	Ethical Decision Making	Customer Service
Teambuilding	Ability Recognition	Application Solving

Work Experience

Customer Service

Three Brocks Distribution - Bethlehem, PA

January 2021 – February 2022

- Manage bread distribution route. Provided customer service and resolved customer order issues. Prepare invoices, collect payments and process receipts.
- In charge of sales/growth for my route
- Verified orders for accuracy and ensure timely delivery of goods.

Project Management

West Side Hammer Electric - Bethlehem, PA

March 2018 - January 2020

- Estimate the cost of materials and labor to install power, telecom, fire and safety controls. Prepare bid estimates and present during bid meetings. My number one customer was GrayBar.
- Assist Senior Estimator with pre-site inspections, bid and “go live” meetings and assist onsite at job sites.

Dispatch

Action Station Logistics - Loveland, CO

November 2016 - May 2017

- Delivered blood and specimen samples from hospital emergency centers to testing labs.
- Made in home deliveries to patients for medications and medical supplies.
- Dispatched drivers to pick up "stat" blood and specimen samples.

Education

Business/Finance

Lehigh Carbon Community College, Schnecksville, PA

August 2013 to December 2014

Business/Finance

University of Northern Colorado, Greeley, CO

August 2014 to December 2015