

Mail / Fax To: Planned Administrators, Inc. Telephone (866) 798-0803 Underwritten by  
 PO Box 6702, Columbia, SC 29260 Fax (803) 264-0772 BCS Insurance Company  
 Oakbrook Terrace, IL

Fill out this form ONLY if you are making changes in your coverage or terminating coverage.

**EMPLOYEE INFORMATION (must be filled out)** Address / Name Change

Social Security Number 339-86-8909 Date of Birth 12/06/1990 Sex  M  F

Name Christopher Tucker Home Phone 612-227-2606

Street Address 117 ~~B~~ 3rd Ave South City Sauk Rapids State MN Zip 56379

Employer CMG - ESSG Hire Date 1/12/2015

**Add/Change Dependent Information**

| Dependent Name | Social Security Number | Date of Birth | Relationship | Gender |
|----------------|------------------------|---------------|--------------|--------|
|                |                        |               |              |        |
|                |                        |               |              |        |

**REASON FOR THE CHANGE**

Address Change  Name Change  Add Dependent(s)  Coverage Change  Beneficiary Change  Terminate Coverage

Reason for Termination (only select one)

T1- Termination of Employment  T4- Deceased  T7- Non FMLA Leave of Absence  TU- Unknown  
 T2- Termination due to Retirement  T5- Loss of Dependent Status  T8- Divorce/Legal Separation  TV- Voluntary Termination  
 T3- Termination due to Employee's Medicare Entitlement  T6- Reduction of Hours  T9- USERRA/Military  TS- Termination with Severance

**PLAN CHANGES - Select the change you wish to make for each benefit.**

**Medical/Rx <sup>1</sup>** Weekly Rates  
 \$20.91 Employee Only  \$56.67 Employee + Family  No Change  
 \$42.44 Employee + 1  Terminate all coverage

• You MUST enroll in the Medical Insurance Plan before adding any additional benefits, except Dental.  
 • Your coverage level for Term Life will be identical to your medical plan selection.

| Dental   | Weekly Rates | Short-Term Disability <sup>2</sup>                          | Weekly Rates        |
|--|--------------|---|---------------------|
| <input type="checkbox"/> \$5.99 Employee Only      |              | <input type="checkbox"/> ENROLL                             |                     |
| <input type="checkbox"/> \$11.98 Employee + 1      |              | <input type="checkbox"/> CANCEL \$4.20 Employee Only        |                     |
| <input type="checkbox"/> \$19.77 Employee + Family |              | <input type="checkbox"/> NO CHANGE                          |                     |
| <input type="checkbox"/> CANCEL                    |              | <b>Term Life</b>  | <b>Weekly Rates</b> |
| <input type="checkbox"/> NO CHANGE                 |              | <input type="checkbox"/> ENROLL \$0.60 Employee Only        |                     |
|  |              | <input type="checkbox"/> CANCEL \$0.90 Employee + 1         |                     |
|  |              | <input type="checkbox"/> NO CHANGE \$1.80 Employee + Family |                     |

<sup>1</sup> This coverage is not available to residents of NH, HI, or PR. <sup>2</sup> STD is not available to persons who work in CA, HI, NJ, NY, or RI.

**Add/Change Life/Accidental Death & Dismemberment**

Primary \_\_\_\_\_ Secondary \_\_\_\_\_  
 Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

I hereby authorize my employer to deduct the required premium contributions from my payroll earnings. If cancelling coverage, I understand that I have been offered an opportunity to become covered under the Essential StaffCARE plan, and I have chosen NOT to take advantage of this offer. I understand that deductions may continue under my old elections until this form is received and processed by PAI. Deductions will not be refunded.

Signature *Christopher Tucker* Date \_\_\_\_\_