

Troy parker

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A seasoned professional seeking a role of increased responsibility and authority. Adept at managing multiple projects with ease using expert time management methods. Dedicated and focused, who excels at prioritizing, completing tasks and following through to achieve project goals.

Authorized to work in the US for any employer

Work Experience

Associate Logistics specialist

Halliburton oil Services - Greeley, CO
August 2017 to Present

- Facilitate up to 15 crews with necessary chemicals for the job from start to finish
- Built new jobs that are coming up before old job ends by building requisition numbers for volumes of each chemical to pump for the job, up to 22 chemicals per crew
- Request PO numbers to send to vendors making sure vendors are ready when job starts and finding vessels for chemicals if needed
- Getting new jobs prefilled with chemicals before previous job completed
- Monitor crews on daily bases and schedule chemical delivery by stage usage and interval time to get average chemical usage to determine how much chemical needs to be scheduled and delivered
- Coordinate pickup of vessels at end of job
- On call 24 hours 7 days a week in case of emergencies
- Would process and facilitate chemical changes as requested by the crew
- Forecast chemicals needed to vendors for them to keep in stock 6-8 weeks in advance

Parts to Service - Greeley, CO
April 2014 to August 2017

- Completed stock orders and managed inventory levels.
- Anticipated consumer buying patterns to create a purchase and inventory plan.
- Processed cash and credit payments rapidly and accurately.
- Responded to all customer inquiries thoroughly and professionally.
- Placed special merchandise orders for customers.
- Greeted customers in a timely fashion, while quickly determining their needs.
- Answered customer questions about product availability and shipment times.
- Accurately logged all daily shipping and receiving orders.

Department Manager

Lowes Home Improvement - Cheyenne, WY
April 2008 to January 2014

- Counted cash drawers and made bank deposits.
- Managed staff of eight sales associates and two team leaders.
- Assigned employees to specific duties to best meet the needs of the store.

- Instructed staff on appropriately handling difficult and complicated sales.
- Examined merchandise to verify that it was correctly priced and displayed.
- Scheduled and led weekly store meetings for all employees.
- Increased profits through effective sales training and troubleshooting profit loss areas.
- Answered customer questions regarding store merchandise, department information and pricing.
- Organized store merchandise racks by size, style and color.
- Managed wide variety of customer service and administrative tasks to resolve customer issues quickly and efficiently.
- Drove fork lift as needed

Education

High School Diploma

High School Three - Cheyenne, WY

Skills

- Logistics
- Purchasing
- Shipping & receiving
- Management
- Freight
- Supply chain
- Procurement
- Manufacturing
- Mechanical knowledge
- Forklift
- Warehouse distribution
- Supervising experience
- Dispatching
- Warehouse experience
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