

Tristan Petersen

Retail and Management Specialist

Fort Collins, CO 80524

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Currently enrolled in school for a degree in Computer Science

Work Experience

Shipt Shopper

Shipt - Fort Collins, CO

May 2021 to Present

Shops for and delivers groceries and additional items to customer homes in a fast and efficient manner.

Small Business Owner

Hairlesskittens Streaming - Remote

May 2020 to Present

Oversees and manages the entire company solely. Handles invoices, packaging and shipping of self made artwork and merchandise. Engaging with customers on a consistent basis to facilitate a healthy dynamic between the two parties. Ability to mediate quarrels between people with conflict resolution model. Creating graphic designs for the page including, logo, schedules, advertisements etc. Manages the books for income and tax purposes. Advanced technology literacy with the Adobe Suite, Google, Microsoft programs, design software, and various drawing programs.

Retail Merchandiser

Target - Fort Collins, CO

December 2021 to May 2022

Breaking load, working it to the sales floor in a timely fashion. Adjusting quantities, proper organization skills and customer basing.

Was hired on four months early from my seasonal contract, and have already been trained on the front end, the style department, and the pricing department.

In management development program to refine my skillset to move towards a position that requires more responsibility.

Delivery Driver

Grubhub for Drivers/Instacart - Fort Collins, CO

September 2019 to May 2020

Job duties include, self management, excellent customer service skills, efficient time management. Delivering product to customers in a safe and timely manner

Floral Department Head

King Soopers - Fort Collins, CO

May 2017 to September 2019

Other positions include: Scan Coordinator (Managing all of the signs and tags throughout the store), Assistant General Merchandise Manager (Setting seasonal displays, Co-Managing a department, setting planograms), Optimum Wellness (Working with Homeopathic remedies), and Grocery Night Crew.

- Currently enrolled in the Management Relief Program which entails filling in as a member of Upper Management to cover their vacations and managing the store in their place.

Cleaner

Clean It Up - Fort Collins, CO

August 2016 to May 2017

Cleaning and maintaining houses post construction to homeowner orientation

- Walked houses with new owners to ensure satisfaction

Inventory/Merchandising Specialist

Best Buy - Fort Collins, CO

September 2015 to November 2016

Inventory Clerk- Set planograms, processed truck shipments, sent and received orders, maintained the warehouse and OSHA standards

- Merchandising Specialist- Sales floor organization, shelf stocking, auditing and updating price tags, Set floor plan, Customer basing.

Education

Bachelors in Computer Science

Colorado State University-Global Campus - Pueblo, CO

June 2022 to Present

High School Diploma

Centennial High School - Fort Collins, CO

December 2012 to December 2014

Skills

- Customer service
- Delivery Driver Experience
- Merchandising
- Residential Cleaning
- Planograms
- Driving
- Employee Orientation
- Inventory Control
- Retail Management
- Management
- Store Management Experience
- Conflict Management
- Retail Sales

- Human Resources
- Payroll
- Supervising Experience
- Adobe Creative Suite
- Pricing
- Cash Handling
- Assistant Manager Experience
- Adobe Photoshop
- Marketing
- Photography
- Adobe Illustrator
- Graphic Design
- Sales Management
- Branding
- Web Design
- Media (5 years)
- Restaurant experience
- Google Docs
- Leadership
- Guest services
- Google Suite
- Shipping & receiving
- Snow plowing
- Analysis skills
- Performance management
- Project management
- Recruiting
- Typing
- Social Media Management
- Mentoring
- Process improvement
- Customer support
- Inside sales
- iOS
- Facebook Advertising
- Content creation
- Software troubleshooting
- Quality control (4 years)
- E-commerce

Certifications and Licenses

Driver's License

Additional Information

SKILLS

Customer Service basing, Effective Communication and Conflict Resolution, Prioritizing tasks with a sense of urgency, Managing up to 200 people at a given time.