

# PAYROLL CHANGE REPORT

Today's Date: <u>5/1/2022</u>	Effective Date: <u>5/29/2022</u>
Hire Date: <u>3/14/2022</u>	Hours Worked: <u>60 Days</u>
Employee's Name: <u>Trevor Rassier</u>	
Department: <u>Sanitation</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$14.50	No Raise
	Shift Differential	\$1.50	
	Total	\$16.00	

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
4 unexcused absences

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Louie Lasser</u> (Human Resources)	Date: <u>4-27-20</u>
<u>[Signature]</u> (GM Authorization)	Date: <u>4/28/22</u>