

May 22, 2013

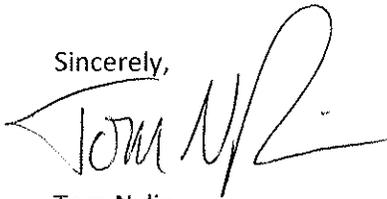
Dear Hiring Manager:

I am writing this letter on behalf of Sirena Trevino, whom I have worked with at Timberline Fasteners for the last year. During the time I have worked with Sirena I have found her to be an extremely competent purchasing agent who adheres to proven process and procedures to deliver cost effective solutions in a timely fashion. Sirena came to Timberline Fasteners with a wealth of purchasing experience, which has helped her succeed in vetting vendors for our changing fastener needs. While fasteners were not Sirena's specialty she has proven the ability and desire to learn about our products, come up to speed on new products available to our company and employ her purchasing experience to manage vendor relationships.

Sirena's attention to detail, ability to manage multiple initiatives at the same time, and follow-through are all trademarks of her professionalism. I am a member of the Leadership Team at Timberline Fasteners and have engaged Sirena to work on initiatives for the program I currently manage. Even though I am not her direct manager, Sirena always values the importance of the initiatives she is assisting with and makes them a priority when it is appropriate.

Sirena is a huge asset to our purchasing team and to the program I manage. I would highly recommend her for any purchasing position she is pursuing and believe she would be an asset to many organizations.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Nylin". The signature is stylized with a large, sweeping initial "T" and "N".

Tom Nylin
Manager-Retail Projects
Timberline Fasteners
720-220-7407