

Trent Montiel

Denver, CO 80202

trent.montiel28@yahoo.com

720-722-8114

In seeking me , you find a young intelligent man who can seeks perfectionism and growth continuously for myself and those around. I would love to share all the unique trades that I acquire with the right company that can help me soar in return. Recent dedicated college graduate looking for sucess and growth with a great company for a very distant future .

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Warehouse Lead Man

Total Airport Services - Grove City, OH

January 2014 to August 2019

Implements the daily routines to ensure high level warehouse production lead . in charge of production and productivity of overall staff. Osha 20 certified as well as forklift certified on all classes and types . shipping and receiving as well as unloading and loading while replenishing at high rate .

Administrative Assistant / CSR manager

Premier Dental - Grove City, OH

January 2011 to January 2014

performs a number of duties, including greeting and scheduling patients and visitors, bookkeeping, calling patients to remind them of appointments, handling billing, answering and routing calls, making transactions, and keeping paperwork organized inventory shipping . / inventory specialist , both physical and computing skills , (outlook, microsoft, excel rf scanner) have buyer exepreince

Lead Customer Service Representative/ Sales Rep specialist

Sams club guest services - Colorado Springs, CO

January 2009 to January 2011

Guest relations team lead within Sam's Club warehouse number 825 . Dealt with inventory management of all products , made purchase orders for store , dealing with shrink and theft , display of store , and guest relations . Pushed sales and upgrades and was team lead /shift leader full time . Pulled orders together for customer , and top membership seller performer 3 years in a row

Education

Associate in Business mangement

CCD - Denver, CO

August 2016 to Present

Culinary in Zebulion Culinary arts

Vocational Technical Center - Colorado Springs, CO
2014 to 2016

Saftey NCCER in Business Construction

Vocational Technical Center - Colorado Springs, CO
2014 to 2016

G.E.D in G.E.D

Zeb pike High school - Colorado Springs, CO
2015 to 2015

High school or equivalent

Zeb
February 2014

10 keys certified

Zeb

CPR in Nursing

Zebulon - Colorado Springs, CO

Skills

CONSTRUCTION (2 years), Frieght (2 years), Inventory Management (4 years), Team Leader (4 years), Forklift Operator (5 years), Management (5 years), Machine Operator (7 years), Order Processing (7 years), Inventory Management (5 years), Sales (5 years), Customer Service (5 years), Culinary (5 years), Customer Service (5 years), Call Center (5 years), Janitor (5 years), Maintenance (6 years), custodian (5 years), Sanitation (5 years), time management (7 years), groundskeeping (6 years), Warehouse (7 years), Managing (4 years), Business Management (3 years), 10-Key (5 years), Customer Relationship Management (5 years), Customer Service (5 years), Call center (3 years), Receptionist (3 years), Data Entry, Excel, Administrative Support, Bilingual, Logistics, Shipping Receiving, Shipping, Team Lead, International, Customer Care, Customer Support, CSR, Forklift, Warehouse Associate, Datawarehouse, Picking Packing, Forklift Driver, Pallet Jack, Reach Truck, Reach

Certifications/Licenses

Construction NCCER license

February 2016 to Present

Construction license with NCCER certification, OSHA training, safety training, tools and equipment and foreman training,

Culinary Arts

April 2016 to Present

Culinary certificate over 5,000 hours of running a kitchen and or crew . feeding 40 plus people constancy at high pace , at both schools and restaurants .

Osha 10

Present

Life and Health Insurance

Driver's License

Additional Information

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