



## Transfer Request

Employee Name: Albino Mancilla

Effective Date: 3/02/2020

Current Shift/Dept.: 2<sup>nd</sup> South

Shift Requesting: 1<sup>st</sup> South

Reason: Personal

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Great

Work Performance: EPR 12/18/19 4.75 – 90 day

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSchumach

Work Restrictions: N/A

Current Wage: \$10.75 New Wage: NA

Hire Date: 9/9/2019

09/2011

HR Initials W