



Transfer Request

Employee Name: Mekides Berihun

Effective Date: 1/13/2020

Current Shift/Dept.: 2nd N Seasonal

Shift Requesting: 2nd N QA

Reason: Available opening

Employee Signature: 

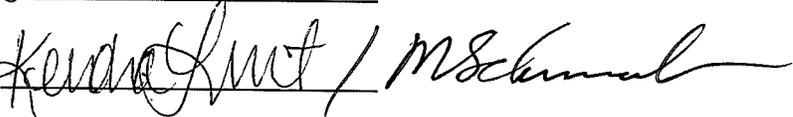
Office Use Only

Attendance: Great

Work Performance: PR on 12/17/19 score 4.62

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: 

Work Restrictions: n/a

Current Wage: \$15.00 New Wage: \$13.00 + benefits.

Hire Date: 9/4/19

HR Initials 