Transfer Request

Employee Name: Hariete Omot

Effective Date: 3/02/2020

Current Shift/Dept.: 1st North

Shift Requesting: 2nd North

Reason: Daycare Issues

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: 12/23/19 4.6 (90 Day)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumacher

Work Restrictions: N/A

Current Wage: $12.00 New Wage: NA

Hire Date: 9/16/2019- was hired seasonal/ 2/17/20 went to permanent

09/2011

HR Initials _____