

PE 10/29



Transfer Request

Employee Name: Richard Morrison

Date: 10/6/17

Current Shift/Dept.: 2nd MV

Shift Requesting: 2nd DC

Reason: Available opening

Date of Requested Transfer: 10/23/17

Office Use Only

Attendance: Great

Work Performance: No PR done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schmauch*

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: \$13.00

Hire Date: 10/4/17

HR Initials *JS*