
TRACY CHAPMAN

1225 PICARDY PLACE, LAFAYETTE, CO 80026

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PROFESSIONAL SUMMARY

Highly-skilled Machinist dedicated to producing and repairing mechanical equipment with precision and strong attention to detail. Enthusiastic Machinist who successfully applies vast knowledge of mechanics, shop mathematics, metal properties, layout and machining procedures. Adaptable Machinist adept at assembling and disassembling small parts made of brass, bronze, stainless steel and plastic. Energetic and dedicated to completing each job to the satisfaction of the customer.

SKILLS

- Blueprint interpretation expertise
 - Engineering/project management experience
 - Production procedures
 - Exceptional organizational skills
 - Interpersonal skills
 - Extremely quick learner
 - Numerical controls understanding
 - Extensive experience with [wood working tools](#)
 - Schematic diagram interpretation
 - Strong mechanical aptitude
 - Complaint resolution
 - Hand/power tools
 - CNC machine operation
 - Troubleshooting
 - Caliper use
 - Fanuc controls
 - Quality control analysis
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WORK HISTORY

SCHACHT MILLWORK

machinist | 1255 distel lafayette colorado | February 2004 - Current

At Schacht Millwork I

- Accurately read, understood, and carried out written instructions.
- Communicated operational issues and changes to supervisor on regular basis.
- Employed wide variety of hand and power tools including hoists, drills, precision measuring instruments and electronic testing devices.
- Followed company procedures to maintain work environment in a neat and orderly condition.

- Inspected machine parts for conformance to product specifications.
- Prepared and administered preventative maintenance work orders.
- Promoted shop safety by working in a safe manner.
- Read work orders to prepare for machine setup.

My position also required knowledge of autocad and cnc programming and the ability to communicate to operators on technique and troubleshooting of prototype and production runs.

HIGH COUNTRY MILLWORK

benchman/machine operator | 4076 Specialty Pl, Longmont, CO | April 1999 - January 2004

- Received and correctly processed both written and verbal instructions, prints and work orders.
- Obtained appropriate tooling and fixtures.
- Made and revised set ups on test strands previously calibrated by other staff.
- Inspected and tested components, assemblies and power tools.
- Disassembled, reassembled and corrected changeover.
- Repainted and precisely touched-up components and assemblies.
- Built containers and pack parts in accordance with detailed packing specifications.
- Verified part numbers and placed parts in appropriate shipping containers.
- Maintained counts and lifts, shifts and stocks materials and parts.
- Recognized and reported defective material and equipment to shift supervisor.
- Collated components for assembly.
- Fabricated large and small parts per drawing and assembled parts as required.

EDUCATION

HIGH SCHOOL DIPLOMA

newport mesa high school

390 Monte Vista Ave, Costa Mesa, CA 92627 | 1983

- Machining Certificate
- Coursework in Engineering Design, Machine Tool Operations and Industrial Manufacturing Technology