

Tony Maldonado

Lakewood CO 80227

tonymaldon7@gmail.com | (262) 720-8925

With 8+ years of experience at my previous company, I've been responsible for all aspects of shipping, receiving, inspecting, packaging, order picking, recordkeeping, and inventory of both raw materials and finished goods.

I'm a respected member of the team; providing good internal customer service to other departments, and when needed, external customer service to customers and vendors.

Professional Experience

L&R US (formally Solaris Inc.), Milwaukee, WI
Logistics Associate

02/11 - 05/19

- Has extensive knowledge in shipping domestic and international requirements using DHL, FED EX, USPS, and UPS Worldwide.
- SAP proficient, Key Warehouse Controller, Inventory Adjustments, Cycle Counts.
- Stand up Fork lift certified
- Warehouse responsibilities such as replenishing bin locations, overseeing stock levels, cataloguing and fulfilling back orders and labeling material stock items.
- Extensive knowledge Microsoft Office, ERP, SAP and other inventory systems.
- Key Contributor in attentiveness performing quality control duties.

Open Pantry, Wauwatosa, WI
Convenience Store Manager, ASL

08/05 - 02/11

- Maintain control of employees, hire and train new ones, and keep to a payroll budget
- Complete product orders while keeping inventory levels in balance and minimize shrink
- Tended to all needs and complaints of the customers
- Keep the store's logs up to date and check invoices are correctly received
- Help the manager run the store by delegating work and talking with vendors
- Thorough training of new employees
- Complete paperwork daily and assess the store's sales

J.C. Penny, Greenfield, WI
Watch and Jewelry Repair

03/03 - 08/05

- Customer sales and service by replacing watch batteries.
- Adjusted bracelets, sized links, fixed loose clasps, estimated cost and repair of broken sets, cracked stones, bent prongs, and fixed rings

Milwaukee Journal Sentinel, Milwaukee, WI
Mailer & Machine Operator

05/00 - 09/03

- Ran press responsibly, actively contributed in daily operations, cart loader, mailroom supplier
- Took on extra responsibilities when asked.

Sentry Foods, Milwaukee, WI
Clerk/Produce Manager/Assistant Office Manager

04/97 - 05/00

- Responsibilities of acting manager, including scheduling, meeting with other distributors, ordering, and competitive pricing, kept a well-stocked and organized cooler
- Maintained a well-trained and disciplined staff
- Overlooked the front end registers while demonstrating excellent customer service
- Totaled sales per day, cash balancing, money orders, and lottery sales
- Unloaded truck deliveries, worked product onto shelving, built displays, price checker