

TOM KHOSRAVI

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Highly skilled wire harness technician with superb problem solving and multi-tasking skills. Adept in team building and leadership; displays excellent communication and critical thinking skills.

Demonstrated ability to represent the company in a dependable and professional manner. Highly motivated self-starter capable of working independently as well as in group settings. Experience in working in high volume and fast paced, while maintaining quality work.

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- Fast learner/self-starter
 - High level of manual dexterity and extreme attention to detail
 - Demonstrated analytical, written, and oral communications skills
 - Self-motivated to learn new technologies
 - Ability to follow directions, work independently, and follow-through on tasks to completion with little direction
 - Installations & maintenance
 - Operation & assembly

PROFESSIONAL EXPERIENCE

CABLENET WIRING PRODUCTS INC. CENTENNIAL, CO **Jan 2107 -**
Present

Senior Wiring and Harness Technician

- Ground up wiring and harness from drawings, specifications and requirement through testing and shipping.
- Evaluation of drawing, specifications and requirements.
- Selection of cables, wires, connectors, shields, etc. per drawings and bill of materials.
- Layout, bunding and branching of cables per drawings.
- Sizing and bunding of cables per call out and service loop requirements.

- Soldering or crimping of wires to connectors per specifications. Labeling, bunding and service loop preparation for final assembly.
- Performing and documenting continuity and other tests per requirements.
- Packaging and preparation for shipping.
- Familiar with the following equipment/systems/applications; M27500 – 22,20,12,16 and 24 Sc2u00. M22759- 33 -22-9, 44-16-9, 20-9 and 24-9. M27500 A 22 SRIM22, 20,24 and 16 and Sleeves HTW 50. Work with satellite wire braid both silver and copper.
- Identify materials needed and sequence of assembly by reading instructions from a Blueprint or work order.
- Ensure wire harness meets specifications by testing wiring continuity with tester.
- Completes wiring harness or assembly by marking identifying data in necessary locations.
- Operate air/electric tools, air presses, tie guns, stripping equipment and any other equipment needed to complete assemblies, following established safety practices and procedures.
- Routes, ties and build wire harness used in major companies such as ULA, Lockheed Martin and Boing.
- Reads instructions, such as work orders, diagrams, schematics and wire lists to determine materials needed and sequence of assembly.
- Selects wires of specified color, marking, or length, and loops wires between guide pegs on harness board, following color-coded lines or sequential numbers on board or diagram.
- Wraps and ties wires together at designated points to form harness, manually or using tie-wrap gun.
- Attach ends of wires to components, plugs, or terminal strip, using crimping device.
- May insert cable in plastic tubing or inject plastic sealant around terminals to protect cable from dust and moisture.
- Perform repair work including necessary disassembly and assembly.
- Procurement of operative materials, equipment, and service providers.
- Profession in using and installing connectors as needed.

PAYLESS LIMOSINE SERVICES INC. DENVER, CO

2005 – 2017

- Utilized etiquette and professionalism during all customer interactions.
- Responsible for implementation and recognition of defensive/safe driving techniques.
- Drove and provided services in accordance with safety regulations and rules.
- Distributed handouts and maps to passengers as requested.
- Coordinated with other drivers and airport via cellular phone and 2-way radio.
- Transported guests and enlisted groups to and from facility as required.
- Completed all accident reports as needed and service records on a daily basis.
- Performs daily inspections as required and promptly reports maintenance issues.
- Assisted handicapped passengers on and off the vehicle, ensuring safe transport as well as helping with loading and unloading luggage.
- Enforced federal, state and university guidelines for riders.
- Provided customer service to ensure customers' safety and satisfaction.

ALAMO RENT-A-CAR DENVER, CO

1995 - 2005

- Providing a superior, friendly, and efficient transaction using the company approved sales and service techniques,
- Facilitated and prepared the rental process through verification and documentation of all necessary driver information to provide for an efficient and timely rental and return experience as

well as performs all responsibilities with a focus on the wants and needs of our customers and in accordance with our Quality Standards.

- Performed commissioned and incentive-based sales, account manager and wireless communication sales.
- Used company approved sales and service techniques when determining customer needs
- Qualified each customer using our company rental requirement guidelines.
- Provided customers assistance with directions, maps, local area information, appropriate service information, etc.
- Reviewed rental parameters with all customers to ensure a complete understanding of our rates and service charges.
- Answered the phones to assist customers in a friendly, helpful and prompt manner.
- Assisted customers by effectively resolving all customer service issues.
- Assisted and coordinate customers within the queue to minimize any wait time and promote the most efficient service method as required.

EDUCATION Art & Science – San Francisco Art Institute