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# Todd Dinsmore

## Objective

Seeking a position to benefit my skills and experience with my career going forward

## Experience

2014-Present  
Coon Rapids, MN

**United States Post Office**

### City Carrier

- Separate and case mail by address
- Combine parcels with mailing address
- Disburse of mail and packages to homes, apartments and businesses
- Separate undeliverable mail
- Sort packages to each route for next day

2012-2014  
Fridley, MN

**Taho Sportswear**

### Screen Printer

- Printing on 10-12 color(MHM) Automated/8 color(Hopkins) Manual Press
- Setting up all jobs(basic and complex) on all presses
- Meeting production deadlines and dates due in timely manor
- Mixing of colors using Pantone Color Book

2007-2012  
Blaine, MN

**Lettermen Sports**

### Screen Printer/Department Lead

- Printing on Automated 10 color(Workhorse)/4-6 color(Hopkins) Manual Press
- Scheduled maintenance of machines
- Staging of jobs to be done
- Oversaw and Assisted non-experienced printers
- Communicated with customers on issues and quality of work
- Budgeted inventory in warehouse
- Data entry into MS Office before and after production
- Department lead of 8 employees and training new employees
- Demonstrated to co-workers regarding use of machines and what to use

1998-2002  
Minneapolis, MN

**University of Minnesota**

### Shipping/Receiving

- Shipping/Receiving of hospital supplies through FedEx, UPS, CCI Trucking and SpeedDee
- Deliver supplies and products when they arrive
- Inventory of pharmacy supplies in hospital
- Forklift experience on/off trucks and in warehouse
- Coordinated with employees on delivery of supplies

### Skills

- Coaching youth sports(bowling, softball and soccer)
- Multi-task orientated and Flexible

## **Reference**

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