

Timothy Nhean

Saint Paul, MN

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Willing to relocate to: Minneapolis, MN - West Saint Paul, MN - Mendota Heights, MN

Authorized to work in the US for any employer

WORK EXPERIENCE

Project Manager/Stockroom Manager/Sales

Commercial Wash Service - Lakeville, MN - July 2014 to June 2015

Responsibilities

While being employed at Commercial Wash Service, My day to day responsibilities consisted of making sure employees were prepared with all necessary documentation in order to begin the day. Making sure all invoices were properly invoiced, Checking all clerical errors.

Managing and supervising a crew of 6 on a day to day basis guiding/aiming team members to meet necessary goals at the end of the day & reporting back to the operations manager with results, recommendations. Also in charge of getting and receiving new accounts, Up selling additional services, Cold calling, warm calling and closing deals.

Accomplishments

- Receiving Employee Of The Month
- Building Safety Department
- Creating Financial Growth For The Company
- Creating Plans & Meetings To Complete Jobs Faster
- Ability To Motivate Others
- Quality Control
- Communication

Skills Used

Highly motivated, and dependable. Strong written, and verbal communication skills. Detail oriented, ability to prioritize, and work under pressure in an efficient manner

Package Handler

Up North Plastics - Hastings, MN - March 2013 to June 2014

Responsibilities

While being employed with Up North Plastics Inc. my day to day job responsibilities to ensure all material on the assembly line was packaged accordingly and up to par with company standards.

Accomplishments

- Becoming Shift Lead

Skills Used

- Attention To Detail
- Mathematics
- Management
- Leadership

- Safety
- Communication
- Quality Control

Server/Cashier/Host

Vietene Restaurant - Crystal, MN - February 2013 to June 2014

Responsibilities

While being employed with Vietene Restaurant my job responsibilities consisted of variety of things, Cashiering, Serving, Cooking, Cleaning Opening Cooking. Just about everything inside of a restaurant. Connecting & engaging with customers every minute providing excellent customer service.

Accomplishments

Awarded Server of the month for excellent customer service

Skills Used

- Bi-Lingual
- Mathematical
- Customer Service
- Attention To Detail
- Ability To Stand For Long Periods Of Time

Child Aide

KLT Links - Saint Paul, MN - November 2012 to July 2013

Responsibilities

Responsibilities during employment with KLT Links as a Child Aide consisted of guiding, mentoring and transporting children on a day to day basis. Helping children with school work, Project planning activities for children & parents of children.

Accomplishments

My main objective as an impact stand point was to only change a child's life, To be able to be that support system for a child who may not have that in his or her life, My only goal was to make sure a child completed all school work and leave with a smile.

Skills Used

- Patience
- Communication
- Tenaciousness
- Project Planning
- Ability To Be Open Minded

EDUCATION

GED

Blue Earth Area Senior High School - Blue Earth, MN
2012 to 2012