

Timothy Mullins

Freeport, OH 43973

timothymullins62_9b7@indeedemail.com

(740) 510-0956

#readytowork

Authorized to work in the US for any employer

Work Experience

Assistant Merchandise Manager

Dollar Tree - Martins Ferry, OH

October 2020 to Present

The Merchandise Manager of Dollar Tree is a full time position where you do the basic managerial duties like opening/closing the store, counting tills for cashiers, and accepting vendors. I also lead a team of five or six on unloading the merchandise truck and stocking the merchandise on the sales floor.

Cap One Associate

Walmart Supercenter - Saint Clairsville, OH

May 2014 to October 2020

- * Complete accurate, friendly exchanges in traditional and self-checkout lanes during high traffic seasonal times.
- * Effectively monitor, organize, and unload incoming stock and freight across numerous departments.

Concession

AMC Theatres

November 2019 to May 2020

- * Engage in warm, welcoming customer interactions by supplying tickets, concessions, frozen treats, and merchandise.
- * Maintain theatres, workstations, restrooms, and lobbies in a neat and orderly manner to provide a safe and memorable experience.

Crew Member

McDonald's

2014 to 2014

- * Provided prompt, courteous customer service skills to all individuals in the dining room and drive thru. Created a positive, clean, work environment in a team-based setting.
- * Prepared fried foods, sandwiches, drinks, and deserts with accuracy.

ACADEMIC PREPARATION

Harrison Central High School Graduate

- * Excelled in advanced literature, mathematics, and grammar courses.
- * Graduated top of the class, 4.0 GPA and honors.

Education

High school or equivalent

Harrison Central High School - Cadiz, OH

Skills

- Positive, welcoming personality, communicates well with customers & coworkers
- Functional and level-headed in high stress situations
- Detail-oriented worker with focus on productivity and efficiency
- Exceptional work ethic and work attendance
- Math
- Basic Math
- Computer Operation
- English
- Heavy Lifting
- Load & Unload
- Merchandising
- Organizational Skills
- Pallet Jack
- Produce Experience
- Warehouse Experience
- Leadership Experience (1 year)
- Freight Experience
- Order Picking
- Packaging
- Sales
- Retail Sales
- Pricing
- Planograms
- Cash Handling
- Inventory Control
- Order Picker
- Reach Truck
- Leadership
- Store management
- Driving Experience (10+ years)
- Transportation (10+ years)

Certifications and Licenses

Driver's License

Assessments

Workplace English — Expert

January 2020

Understanding spoken and written English in work situations.

Full results: [Expert](#)

Retail Skills: Shelf Stocking — Expert

January 2020

Receiving and storing merchandise or product.

Full results: [Expert](#)

Microsoft Word — Expert

January 2020

Knowledge of various Microsoft Word features, functions, and techniques.

Full results: [Expert](#)

Personality: Customer Service Fit — Proficient

February 2020

Measures the traits that are important for high-quality customer service.

Full results: [Proficient](#)

Front Desk Agent (Hotel) — Expert

March 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data.

Full results: [Expert](#)

Customer Focus & Orientation — Highly Proficient

March 2020

Responding to customer situations with sensitivity.

Full results: [Highly Proficient](#)

Front Desk Manager (Hotel) — Highly Proficient

June 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data.

Full results: [Highly Proficient](#)

Data Entry: Accuracy — Expert

November 2020

Entering data quickly and accurately.

Full results: [Expert](#)

Data Entry: Attention to Detail — Expert

October 2020

Maintaining data integrity by detecting errors.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.