

# Timothy Mintz

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## **PROFILE**

Of my thirty years of job experience, I extensively worked in the factory environment, where I worked every aspect of the job, from the assembly line, painting room, maintenance and supervision. I also worked various jobs in a warehouse, from stocking, shipping and receiving to inventory control. I am a self-starter, and I am also motivated to get the job done correctly the first time. I can work with no to little supervision. I can also be a team lead to a supervisor, if given a chance. I also have vase knowledge of automobiles and their respective parts. I can do diagnostic tests and fix minor repairs. I am looking for a part-time job to supplement my retirement fund, which I have been collecting since 2009.

## **EXPERIENCE**

### **Line loader, Painter, Hi Lo Driver and Assembler; Express Personal; Pontiac, MI — 2008 - 2008**

As a line loader, I was responsible for taking bumpers out of crates, which hi lo driver staged near the conveyer belt and would put them on the line. As a painter; I set-up spray guns, cleaned spray booths and maintained spray equipment, as well as paint the bumpers. As a Hi Lo Driver, my duties included taking bumpers ready for assembly to the assembly line, and take the completed bumpers from the assembly line to the warehouse, which was where the completed inventory was stored. As an assembler, my duties included the assembly of bumpers and staging them for pick up by the Hi Lo driver.

### **Press Operator, Minor Maintenance and Minor Maintenance Clean-up; Continental Plastics, Company; Fraser, MI — 2007 - 2007**

As a press operator, pulled parts out of machine, inspected parts and threw out bad parts. On the good parts, I trimmed excess plastic, added components and staged back on line for next worker. Cleaned up work area when on line, as well as, minor maintenance clean up. Also had minor maintenance duties, such as, oil leaks and maintained oil levels in machine.

### **Assistant Powder Cote Painter, Assembly Line Loader; Powder Côte II; Mount Clemens, MI — 2004 - 2006**

As an Assistant Painter, my duties were to assist painter in prepping powder cote lines at beginning of shift; to ensure quality control within the perimeters of the paint room. Part of the prep at the beginning of the shift included, Setting up of electronic spray guns, auto and manual hoppers. I also painted automobile parts with the powder paint. Depending on the job, sometimes, I would have to spray parts from a opening outside of the spray booth, to spray out the different color paint. At the end of each "run" and at the end of the shift, I would enter into the spray booth to clean the spray booth and clean out the components. Also, sometimes while I was cleaning out the spray booth and painting components, I would get a static electrical shock. As an assembly line loader, I would take the automobile parts and put them on the production line.

**Shipping and Receiving Worker, and Inventory Control; Delta Faucet; Jackson, TN — 2001 - 2004**

As a shipping worker; my duties included printing out orders, pulling and palletize faucets for shipment. As a receiving worker, I was responsible for the inventory of received orders and unloaded incoming products and materials. For inventory control; I operated multiple computer systems. I had to add the incoming parts to our inventory and subtract the inventory being shipped. To ensure inventory control validity, we sometimes did complete inventory we had on stock or spot inventory check; and then made the proper adjustments in the various computer systems.

**Extruder Operator, Ban Bearing Operator, Material Handler, Inventory Control; Montell USA Inc.; Jackson, TN; - 1998 - 2001**

I operated and maintained all aspects of the extruded and its dryer. Produced truck and rail car loads of plastic pellets. Supplied the raw material needed for production. Monitored production for quality control.

**Press Operator, Forklift Driver, Die Setter/Maintenance, Supervisor; GL Industries; Mount Clemens, MI — 1988 - 1997**

Supervised a crew of seven people while operating the press. Made bar graphs and adjust to die specifications. Loaded and unloaded trucks of material from work area. Supply production lines with raw material and removed scrap material from work area. Handled the set-up of presses for production. Checked and maintained heat and hydraulic levels in presses.

**EDUCATION**

Saint Clair Community College; Port Huron, MI — Auto Mechanics 1978 - 1979

Baker University; Port Huron, MI - Auto Mechanics 2009 - 2010

**SPECIAL SKILLS**

1. Participated and Completed Supervision Training
2. Ability to perform both Arc and Mig Welding
3. Ability in working alone with little or no supervision
4. Ability to work in a team.