



Reichel Foods, Inc. Employee Warning Notice

KMS 2-12-15

Employee Information

Date: 2/12/2015
Employee Name: Timothy Goodrich
Job Title: palletizer
Manager/Supervisor: somark heng

Type of Warning

Verbal Warning [checked]
Written Warning [ ]
Final Warning [ ]

Type of Offense

Tardiness/Leaving Early [ ]
Absenteeism [ ]
Violation of Company Policies [ ]
Substandard Work [checked]
Violation of Safety Rules [ ]
Rudeness to Customers/Coworkers [ ]
Other [ ]

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)
today at the DC we found the product missing the case label from yesterday from MV2 the top lay at 8.30pm. We have dicuse about it many time and have the training record done couple time. discuss

Plan for Improvement:
make sure every boxes apply with the case lable no exception.

Consequences of Further Infractions:
the missing case lable need to improve we can't allow this continue to happen. If it still happening written up will giving. And that still not improve you will terminate.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: Timothy Goodrich Date: 02-12-15
Manager/Supervisor: [Signature] Date: 02-12-15

Witness Signature (if employee understands warning but refuses to sign) Date

(01)80649632001083(15)150326



80649632001083

# Apples & Caramel

5-5 ct./2.75 oz.  
Produce of USA

Relchel Foods, Inc. Rochester/MN  
KEEP REFRIGERATED 4100-25

Use By Date

MAR 26 2015

65 **52**



License Plate #: WH835991

MFCT Item: 1-4100-25 - FG Dippin Stix Apples & Caramel 2.75 oz 5/5pk *CSAK*

MFCT Lot: 03/26/15

MFCT Qty: 135.000 *3-26*

Item Identification:



1-4100-2503/26/15

*Handwritten notes:*  
03/26/15  
03/26/15  
Total Quantity  
Net Weight