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**SENSITIVE BUT UNCLASSIFIED****Case Verification Number: 2017046152301QN**

Report Prepared: 02/15/2017

**Company Information**

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Company ID: 47429

Company Name: Employer Solutions Staffing Group

**Employee Information**

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Last Name: Tilson

First Name: Alex

Date of Birth: 02/08/1991

Social Security Number: \*\*\* \*\* 0353

Hire Date: 02/15/2017

Citizenship Status: A citizen of the United States

**Document Information**

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List B Document: Driver's license or ID card issued by a U.S. state or outlying possession

List C Document: U.S. birth certificate (original or certified copy)

Document Name: ID card

Document State: Minnesota

Driver's License or ID Card Number:

Document Expiration Date: 02/08/2020

**Case Status Information**

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Current Case Result: Employment Authorized

Employer Case ID:

Case Submitted On: 02/15/2017

Case Submitted By: LYAN0374

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**SENSITIVE BUT UNCLASSIFIED**

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# New Hire Application

**Personal Data-- PLEASE PRINT LEGIBLY IN INK**

Last Name Tilson First Name Alex Middle Initial J  
 Street Address 501 Broadway Ave Apt/Ste \_\_\_\_\_  
 City/State/Zip St. Paul Park Social Security Last Four XXX-XX-0353  
 Phone Number 651-955-2067 Email Address Alexjtilson24@gmail.com  
 Staffing Agency/Recruitment Partner CMG

**All offers of employment are conditional upon satisfactory proof of identity and legal ability to work in the U.S.A.**

Are you legally authorized to work in the United States of America?  YES  NO

**Applicant Certification and Authorization**

I authorize Employer Solutions Staffing Group (ESSG) to use the information and statements contained in this application to determine my qualifications for employment. I authorize ESSG to make inquiries of my former employers, except as indicated in this application, regarding my previous duties, responsibilities, performance, compensation and eligibility for rehire.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by certain clients of ESSG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by ESSG policies.

I release ESSG and other persons or entities from any claims that might be based on ESSG's decision to conduct a background check.

I certify that all statements made in my application are true and accurate and that I have not omitted any material information or provided false or misleading information. I understand that any material omission or misrepresentation will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination.

If hired, I agree to abide by the policies and procedures of ESSG.

Alex Tilson Alex Tilson 1/25/17  
 Name (Print or type) Applicant's Signature Date

A copy or facsimile ("fax") will be considered the same as an original signature. Email will ONLY be used for employment correspondence

| For ESSG Office Use Only        |                                  |                             |   |                          |
|---------------------------------|----------------------------------|-----------------------------|---|--------------------------|
| DOH _____                       | NHW _____                        | I-9 _____                   | 8850 _____                                      | W4 _____                 |
| Emergency Contact Info<br>_____ | Background Release Form<br>_____ | Background Results<br>_____ | Unemployment Letter<br>(if applicable)<br>_____ | ESC Application<br>_____ |
| For ESSG Client Use             |                                  |                             |   |                          |
| DOH _____                       | ROP _____                        | Work Site Loc. _____        | WC Code _____                                   |                          |

# Form W-4 (2016)

**Purpose.** Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

**Exemption from withholding.** If you are exempt, complete only lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2016 expires February 15, 2017. See Pub. 505, Tax Withholding and Estimated Tax.

**Note:** If another person can claim you as a dependent on his or her tax return, you cannot claim exemption from withholding if your income exceeds \$1,050 and includes more than \$350 of unearned income (for example, interest and dividends).

**Exceptions.** An employee may be able to claim exemption from withholding even if the employee is a dependent, if the employee:

- Is age 65 or older,
- Is blind, or
- Will claim adjustments to income, tax credits, or itemized deductions, on his or her tax return.

The exceptions do not apply to supplemental wages greater than \$1,000,000.

**Basic instructions.** If you are not exempt, complete the **Personal Allowances Worksheet** below. The worksheets on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earners/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentage of wages.

**Head of household.** Generally, you can claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

**Tax credits.** You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the **Personal Allowances Worksheet** below. See Pub. 505 for information on converting your other credits into withholding allowances.

**Nonwage income.** If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 505 to find out if you should adjust your withholding on Form W-4 or W-4P.

**Two earners or multiple jobs.** If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 505 for details.

**Nonresident alien.** If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

**Check your withholding.** After your Form W-4 takes effect, use Pub. 505 to see how the amount you are having withheld compares to your projected total tax for 2016. See Pub. 505, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

**Future developments.** Information about any future developments affecting Form W-4 (such as legislation enacted after we release it) will be posted at [www.irs.gov/w4](http://www.irs.gov/w4).

## Personal Allowances Worksheet (Keep for your records.)

|          |  |          |          |
|----------|--|----------|----------|
| <b>A</b> | Enter "1" for yourself if no one else can claim you as a dependent . . . . .   | <b>A</b> | <u>1</u> |
| <b>B</b> | Enter "1" if:<br>{ • You are single and have only one job; or<br>• You are married, have only one job, and your spouse does not work; or<br>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less. } . . . . .  | <b>B</b> | <u>0</u> |
| <b>C</b> | Enter "1" for your spouse. But, you may choose to enter "-0-" if you are married and have either a working spouse or more than one job. (Entering "-0-" may help you avoid having too little tax withheld.) . . . . .  | <b>C</b> | <u>0</u> |
| <b>D</b> | Enter number of dependents (other than your spouse or yourself) you will claim on your tax return . . . . .  | <b>D</b> | <u>0</u> |
| <b>E</b> | Enter "1" if you will file as head of household on your tax return (see conditions under Head of household above) . . . . .  | <b>E</b> | <u>0</u> |
| <b>F</b> | Enter "1" if you have at least \$2,000 of child or dependent care expenses for which you plan to claim a credit . . . . .<br>(Note: Do not include child support payments. See Pub. 503, Child and Dependent Care Expenses, for details.)  | <b>F</b> | <u>0</u> |
| <b>G</b> | <b>Child Tax Credit</b> (including additional child tax credit). See Pub. 972, Child Tax Credit, for more information.<br>• If your total income will be less than \$70,000 (\$100,000 if married), enter "2" for each eligible child; then less "1" if you have two to four eligible children or less "2" if you have five or more eligible children.<br>• If your total income will be between \$70,000 and \$84,000 (\$100,000 and \$119,000 if married), enter "1" for each eligible child . . . . . | <b>G</b> | <u>1</u> |
| <b>H</b> | Add lines A through G and enter total here. (Note: This may be different from the number of exemptions you claim on your tax return.) ▶  | <b>H</b> | <u>1</u> |

For accuracy, complete all worksheets that apply.   
 • If you plan to itemize or claim adjustments to income and want to reduce your withholding, see the **Deductions and Adjustments Worksheet** on page 2.   
 • If you are single and have more than one job or are married and you and your spouse both work and the combined earnings from all jobs exceed \$50,000 (\$20,000 if married), see the **Two-Earners/Multiple Jobs Worksheet** on page 2 to avoid having too little tax withheld.   
 • If neither of the above situations applies, stop here and enter the number from line H on line 5 of Form W-4 below.

Separate here and give Form W-4 to your employer. Keep the top part for your records.

|   |  |   |   |  |   |
|---|--|---|---|--|---|
| <b>Form W-4</b><br>Department of the Treasury<br>Internal Revenue Service   |  | <b>Employee's Withholding Allowance Certificate</b> |   | OMB No. 1545-0074<br><b>2016</b>                   |   |
| ▶ Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.   |  |   |   |  |   |
| 1 Your first name and middle initial<br><u>Alex J.</u>  |  | Last name<br><u>Tilson</u>                          |   | 2 Your social security number<br><u>47123 0353</u> |   |
| Home address (number and street or rural route)<br><u>1420 10th Avenue</u>  |  |   | 3 <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate.<br>Note: If married, but legally separated, or spouse is a nonresident alien, check the "Single" box. |  |   |
| City or town, state, and ZIP code<br><u>Newport, MN 55055</u>   |  |   | 4 If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card. ▶ <input type="checkbox"/>   |  |   |
| 5 Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2)  |  |   |   | 5 <u>0</u>   |   |
| 6 Additional amount, if any, you want withheld from each paycheck   |  |   |   | 6 \$   |   |
| 7 I claim exemption from withholding for 2016, and I certify that I meet both of the following conditions for exemption.<br>• Last year I had a right to a refund of all federal income tax withheld because I had no tax liability, and<br>• This year I expect a refund of all federal income tax withheld because I expect to have no tax liability.<br>If you meet both conditions, write "Exempt" here . . . . . ▶ |  |   |   |  |   |
| Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, it is true, correct, and complete.   |  |   |   |  |   |
| Employee's signature<br>(This form is not valid unless you sign it.) ▶ <u>Alex Tilson</u>   |  |   |   | Date ▶ <u>2/15/17</u>                              |   |
| 8 Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.)   |  |   | 9 Office code (optional)  |  | 10 Employer identification number (EIN) |



**Employment Eligibility Verification**  
**Department of Homeland Security**  
**U.S. Citizenship and Immigration Services**

**USCIS**  
**Form I-9**  
 OMB No. 1615-0047  
 Expires 08/31/2019

▶ **START HERE:** Read instructions carefully before completing this form. The instructions must be available, either in paper or electronically, during completion of this form. Employers are liable for errors in the completion of this form.

**ANTI-DISCRIMINATION NOTICE:** It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

**Section 1. Employee Information and Attestation** (Employee must complete and sign Section 1 of Form I-9 no later than his first day of employment, but not before accepting a job offer.)

|   |  |  |   |                                |  |   |
|---|--|--|---|--------------------------------|--|---|
| Last Name (Family Name)<br><u>Tilson</u>                    |  | First Name (Given Name)<br><u>Alex</u> |   | Middle Initial<br><u>J</u>     | Other Last Names Used (if any)                     |   |
| Address (Street Number and Name)<br><u>1420 10th Avenue</u> |  |  | Apt. Number<br><u>11</u>                                      | City or Town<br><u>Newport</u> |  | State<br><u>MN</u> ZIP Code<br><u>55055</u> |
| Date of Birth (mm/dd/yyyy)<br><u>02/08/1991</u>             | U.S. Social Security Number<br><u>4711-23-0353</u> |  | Employee's E-mail Address<br><u>alex.j.tilson24@gmail.com</u> |                                | Employee's Telephone Number<br><u>651-955-2067</u> |   |

I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.

I attest, under penalty of perjury, that I am (check one of the following boxes):

|  |   |
|--|---|
| <input checked="" type="checkbox"/> 1. A citizen of the United States  | QR Code - Section 1<br>Do Not Write in This Space |
| <input type="checkbox"/> 2. A noncitizen national of the United States (See instructions)  |   |
| <input type="checkbox"/> 3. A lawful permanent resident (Alien Registration Number/USCIS Number): _____  |   |
| <input type="checkbox"/> 4. An alien authorized to work until (expiration date; if applicable, mm/dd/yyyy): _____<br>Some aliens may write "N/A" in the expiration date field. (See instructions)<br><br>Aliens authorized to work must provide only one of the following document numbers to complete Form I-9:<br>An Alien Registration Number/USCIS Number OR Form I-94 Admission Number OR Foreign Passport Number.<br><br>1. Alien Registration Number/USCIS Number: _____<br>OR<br>2. Form I-94 Admission Number: _____<br>OR<br>3. Foreign Passport Number: _____<br><br>Country of issuance: _____ |   |

|   |  |
|---|--|
| Signature of Employee<br><u>Alex Tilson</u> | Today's Date (mm/dd/yyyy)<br><u>2/5/2017</u> |
|---|--|

**Preparer and/or Translator Certification (check one):**  
 I did not use a preparer or translator.  A preparer(s) and/or translator(s) assisted the employee in completing Section 1.  
 (This section must be completed and signed when preparers and/or translators assist an employee in completing Section 1.)

I attest, under penalty of perjury, that I have assisted in the completion of Section 1 of this form and that to the best of my knowledge the information is true and correct.

|                                     |  |                           |                |
|-------------------------------------|--|---------------------------|----------------|
| Signature of Preparer or Translator |  | Today's Date (mm/dd/yyyy) |                |
| Last Name (Family Name)             |  | First Name (Given Name)   |                |
| Address (Street Number and Name)    |  | City or Town              | State ZIP Code |

STOP **Employer Completes Next Page** STOP



**Employment Eligibility Verification**  
**Department of Homeland Security**  
**U.S. Citizenship and Immigration Services**

**USCIS**  
**Form I-9**  
 OMB No. 1615-0047  
 Expires 08/31/2019

**Section 2. Employer or Authorized Representative Review and Verification**  
 (Employers or their authorized representative must complete and sign Section 2 within 3 business days of the employee's first day of employment. You must physically examine one document from List A OR a combination of one document from List B and one document from List C as listed on the "List of Acceptable Documents.")

|                                     |   |  |                  |  |
|-------------------------------------|---|--|------------------|--|
| <b>Employee Info from Section 1</b> | <b>Last Name (Family Name)</b><br>RISON | <b>First Name (Given Name)</b><br>ALEX | <b>M.I.</b><br>J | <b>Citizenship/Immigration Status</b><br>1st |
|-------------------------------------|---|--|------------------|--|

List A
OR
List B
AND
List C  
 Identify and Employment Authorization      Identity      Employment Authorization

|   |  |  |
|---|--|--|
| <b>Document Title</b>                       | <b>Document Title</b><br>ID  | <b>Document Title</b><br>Birth Certificate         |
| <b>Issuing Authority</b>                    | <b>Issuing Authority</b><br>State of MN  | <b>Issuing Authority</b><br>State of MN            |
| <b>Document Number</b>                      | <b>Document Number</b><br>P846152838018  | <b>Document Number</b><br>N/A                      |
| <b>Expiration Date (if any)(mm/dd/yyyy)</b> | <b>Expiration Date (if any)(mm/dd/yyyy)</b><br>02/08/2020  | <b>Expiration Date (if any)(mm/dd/yyyy)</b><br>N/A |
| <b>Document Title</b>                       | <div style="border: 1px solid black; padding: 5px;"> <p align="center">Additional Information</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p align="center">QR Code - Sections 2 &amp; 3<br/>Do Not Write In This Space</p> </div> |  |
| <b>Issuing Authority</b>                    |  |  |
| <b>Document Number</b>                      |  |  |
| <b>Expiration Date (if any)(mm/dd/yyyy)</b> |  |  |
| <b>Document Title</b>                       |  |  |
| <b>Issuing Authority</b>                    |  |  |
| <b>Document Number</b>                      |  |  |
| <b>Expiration Date (if any)(mm/dd/yyyy)</b> |  |  |

**Certification:** I attest, under penalty of perjury, that (1) I have examined the document(s) presented by the above-named employee, (2) the above-listed document(s) appear to be genuine and to relate to the employee named, and (3) to the best of my knowledge the employee is authorized to work in the United States.

The employee's first day of employment (mm/dd/yyyy): 02/15/2017 (See instructions for exemptions)

|   |   |  |                    |                          |
|---|---|--|--------------------|--------------------------|
| <b>Signature of Employer or Authorized Representative</b><br><i>Laura Yang</i>                          | <b>Today's Date (mm/dd/yyyy)</b><br>02/15/2017                      | <b>Title of Employer or Authorized Representative</b><br>Staffing Coordinator            |                    |                          |
| <b>Last Name of Employer or Authorized Representative</b><br>Yang                                       | <b>First Name of Employer or Authorized Representative</b><br>Laura | <b>Employer's Business or Organization Name</b><br>EMPLOYER SOLUTIONS STAFFING GROUP LLC |                    |                          |
| <b>Employer's Business or Organization Address (Street Number and Name)</b><br>7301 OHMS LANE SUITE 405 |   | <b>City or Town</b><br>EDINA   | <b>State</b><br>MN | <b>ZIP Code</b><br>55439 |

**Section 3. Reverification and Rehire (To be completed and signed by employer or authorized representative.)**

|                                    |                                |                       |  |  |
|------------------------------------|--------------------------------|-----------------------|--|--|
| <b>A. New Name (if applicable)</b> |                                |                       | <b>B. Date of Rehire (if applicable)</b> |  |
| <b>Last Name (Family Name)</b>     | <b>First Name (Given Name)</b> | <b>Middle Initial</b> | <b>Date (mm/dd/yyyy)</b>                 |  |

**C. If the employee's previous grant of employment authorization has expired, provide the information for the document or receipt that establishes continuing employment authorization in the space provided below.**

|                       |                        |  |
|-----------------------|------------------------|--|
| <b>Document Title</b> | <b>Document Number</b> | <b>Expiration Date (if any) (mm/dd/yyyy)</b> |
|-----------------------|------------------------|--|

I attest, under penalty of perjury, that to the best of my knowledge, this employee is authorized to work in the United States, and if the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual.

|   |                                  |  |
|---|----------------------------------|--|
| <b>Signature of Employer or Authorized Representative</b> | <b>Today's Date (mm/dd/yyyy)</b> | <b>Name of Employer or Authorized Representative</b> |
|---|----------------------------------|--|

# MINNESOTA

## IDENTIFICATION CARD NOT A DRIVER'S LICENSE



ALEX JEROME TILSON  
1989 HILDING ST  
ST PAUL, MN 55119

Date of Birth 02-08-1991

Sex Eyes Class

M BLU ID

Height Weight

6-7 195

ISSUED 07-2016

EXPIRES 02-08-2020

*Alex Tilson*

P846155838018

STATE OF MINNESOTA  
CERTIFICATION OF VITAL RECORD

BIRTH CERTIFICATE

FULL NAME

ALEX JEROME TILSON

SEX

MALE

DATE OF BIRTH

FEBRUARY 08, 1991

CITY OR TOWNSHIP OF BIRTH

SAINT PAUL

COUNTY

RAMSEY

PARENT(S)

KATRIN HEIDI TILSON (SMITH)

DANIEL WARREN TILSON

AMENDMENTS MADE PRIOR TO AUGUST 08, 2000 FOR THIS RECORD ARE NOT NOTED ON THE CERTIFIED COPY.



\*0000973\*

THIS IS A TRUE AND OFFICIAL RECORD OF THE BIRTH REGISTERED IN THE  
OFFICE OF THE STATE REGISTRAR. DATE FILED: FEBRUARY 21, 1991

PLACE ISSUED: WASHINGTON

DATE ISSUED: MARCH 11, 2009

*Steve Elkins*

State Registrar



**DISCLOSURE AND AUTHORIZATION [IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]**

**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

Employer Solutions Staffing Group LLC (ESSG) may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" that may include information about your character, general reputation, personal characteristics, and/or mode of living, and that can involve personal interviews with sources, such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security number validation, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time, to request whether a consumer report has been requested and compiled about you, and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Orange Tree Employment Screening, 7275 Ohms Lane, Minneapolis, MN 55439. Tel.: 800-886-4777 or 952-941-9040. Fax: 800-886-0774 or 952-941-9041. ORANGE TREE EMPLOYMENT SCREENING's website is at [www.orangetreescreening.com](http://www.orangetreescreening.com), or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing ESSG to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

|   |
|---|
| <b>New York and Maine applicants or employees only:</b> You have the right to inspect and receive a copy of any investigative consumer report requested by ESSG by contacting the consumer reporting agency identified above directly. You may also contact ESSG to request the name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which ESSG shall provide within 5 days. |
| <b>New York applicants or employees only:</b> Upon request, you will be informed whether or not a consumer report was requested by ESSG, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.  |
| <b>Oregon applicants or employees only:</b> Information describing your rights under federal and Oregon law regarding consumer identity theft protection, the storage and disposal of your credit information, and remedies available should you suspect or find that ESSG has not maintained secured records is available to you upon request.   |
| <b>Washington State applicants or employees only:</b> You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.   |

**ACKNOWLEDGMENT AND AUTHORIZATION**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of these documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by ESSG at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, company, or insurance company to furnish any and all background information requested by Orange Tree Employment Screening, 7275 Ohms Lane, Minneapolis, MN 55439. Tel.: 800-886-4777 or 952-941-9040. ORANGE TREE EMPLOYMENT SCREENING's website is at: [www.orangetreescreening.com](http://www.orangetreescreening.com), another outside organization acting on behalf of the company, and/or the company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

**New York applicants or employees only:** By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.

**Minnesota and Oklahoma applicants or employees only:** Please check this box if you would like to receive a copy of a consumer report if one is obtained by ESSG.

(Must include email address: alexjtilson24@gmail.com)

Signature: Alex Tilson Date: 1/25/17

**BACKGROUND INFORMATION**

Last Name: Tilso First: Alex Middle: Jecome

Other Names/Alias: \_\_\_\_\_

Social Security #: 471-23-0353 Date of Birth (mm/dd/yyyy)\*: 02/08/1991

Driver's License #: N/A State of Driver's License: \_\_\_\_\_

Present Address: 501 Broadway Ave Telephone # (Primary): 651-955-2067

City/State/Zip: St. Paul Park, Minnesota, 55071

*\*This information will be used for background screening purposes only and will not be used as hiring criteria.*

# EMERGENCY CONTACT INFORMATION

## EMPLOYER SOLUTIONS STAFFING GROUP IN CASE OF AN EMERGENCY - NOTIFICATION INFORMATION

Employee Name: Alex Tilson

Address: 501 Broadway Ave, St. Paul Park, MN, 55071

Home Phone: 651-955-2067

### EMERGENCY CONTACTS

Please list two people (in priority order) who could be contacted in case of an emergency

|  |   |
|--|---|
| <b>Contact #1</b><br>Name: <u>Dan Tilson</u><br>Relationship: <u>father</u>    | Home Phone: <u>651-459-8413</u><br>Cell Phone: <u>651-278-6336</u><br>Work Phone: |
| <b>Contact #2</b><br>Name: <u>Brian Tilson</u><br>Relationship: <u>brother</u> | Home Phone:<br>Cell Phone: <u>651-278-4726</u><br>Work Phone:                     |

Additional information you want Employer Solutions Staffing Group and our clients to know in the event of an emergency:

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# employer solutions staffing group<sub>uc</sub>

Leveraging Resources in a Changing Market

## Direct Deposit/Payroll Debit Card Authorization

Employees have the option of receiving wages by Direct Deposit and/or Payroll Debit Card.  
If you do not provide a written election, wages will be paid by Payroll Debit Card.

|                                     |                                     |                                  |
|-------------------------------------|-------------------------------------|----------------------------------|
| <b>SECTION 1 BASIC INFORMATION</b>  |                                     |                                  |
| Employee Name<br><i>Alex Tilson</i> | SSN# (last 4 digits)<br><i>0353</i> | Effective Date<br><i>2/15/17</i> |

|   |  |
|---|--|
| <b>SECTION 2 PAYROLL ELECTION</b>   |  |
| <input type="checkbox"/> Direct Deposit (Please complete Sections 3 and 5 below)                |  |
| <input checked="" type="checkbox"/> Payroll Debit Card (Please complete Sections 4 and 5 below) |  |

|                                 |   |
|---------------------------------|---|
| <b>SECTION 3 DIRECT DEPOSIT</b> |   |
| ACCOUNT                         | <input type="checkbox"/> Update Bank Account  |
|                                 | Bank Name:  |
|                                 | Routing#  |
|                                 | Account#  |
|                                 | Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Other |

I understand and acknowledge that if I do not provide a voided check with this direct deposit form, I am responsible for any delays in payroll or extra costs incurred if the account number that I provide is incorrect.

Initial \_\_\_\_\_ Date \_\_\_\_\_

- To help us avoid making an error, please attach a copy of a voided check. (a deposit slip will not work)
- If you change banks, do not close your old bank account until your direct deposit has started at the new bank, which may take 2 pay periods.

|   |  |
|---|--|
| <b>SECTION 4 PAYROLL DEBIT CARD (GLOBAL CASH CARD)</b>  |  |
| Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. In order to request a Payroll Debit Card for you, we must provide all of the following information that will enable the financial institution to identify you. If you do not submit a Direct Deposit/Payroll Debit Card Authorization, ESSG will provide the necessary information and issue you a Payroll Debit Card to pay your wages. For your protection, the financial institution may ask you to provide them additional identification information so they can verify your identity. |  |
| Except for the routing and account number, ESSG does not have access to any information regarding your Payroll Debit Card account or transactions. On your first payday, you will receive your new Payroll Debit Card, and a packet containing all of the terms and conditions. You will then sign acknowledging that you received the Payroll Debit Card and packet. Your Payroll Debit Card will be reloaded on each payday you receive wages.  |  |

|  |                    |                            |  |
|--|--------------------|----------------------------|--|
| <b>CARDHOLDER INFORMATION (as you want your Payroll Debit Card to be issued)</b> |                    |                            |  |
| First Name<br><i>Alex</i>  | M.I.<br><i>J</i>   | Last Name<br><i>Tilson</i> | Date of Birth<br><i>2/8/1991</i>           |
| Street Address (PO BOX NOT ACCEPTABLE)<br><i>1420 10th Ave</i>                   |                    |                            | Social Security#                           |
| City<br><i>Newport</i>   | State<br><i>MN</i> | Zip<br><i>55055</i>        | Cell Phone (mobile)<br><i>651-955-2067</i> |

**GET TEXT ALERTS**, when your paycheck is deposited on your card!  
All we need to know your cell phone service provider and mobile number above!

Yes, sign me up, for text alerts  
My mobile service provider is: \_\_\_\_\_

|   |  |
|---|--|
| <b>RECEIPT OF PAYROLL DEBIT CARD (to be completed when you pick up your Payroll Debit Card)</b> |  |
| Payroll Debit Card Routing #<br><i>073972181</i>  | Payroll Debit Card Account #<br><i>4853 4001 9126 2924</i> |

I have received my Payroll Debit Card, welcome brochure, program fees, program terms, conditions, and disclosures. By activating my Payroll Debit Card, I am agreeing to the program terms, conditions, and disclosures that are included or made available to me from time to time from the financial institution. I authorize the financial institution to debit my Payroll Debit Card account for the fees described in the fee schedule that is part of the program terms, conditions, and disclosures.

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

|   |   |
|---|---|
| <b>SECTION 5 AUTHORIZATION</b>  |   |
| I authorize ESSG to directly deposit my periodic wages/compensation payments, net of required tax withholdings, other required withholdings or authorized deductions, into my account(s) as designated above and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my account(s).<br><b>* E-mail is required for pay stub information.</b> |   |
| *E-mail: _____@_____  | this information will only be used to send your paystubs electronically |
| Employee's Signature: <i>Alex Tilson</i>  | Date: <i>2/15/17</i>  |