



# Transfer Request

Employee Name: Tiana Sengchan

Date: 10/27/17

Current Shift/Dept.: 2<sup>nd</sup> QA North

Shift Requesting: 1<sup>st</sup> BU QA/Production North

Reason: Daycare

Date of Requested Transfer: 11/8/17

Office Use Only

Attendance: Great

Work Performance: Review not done yet

Available Opening: yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra Junt / M Schumacher

Work Restrictions: N/A

Current Wage: \$13.00 New Wage: \$13.00

Hire Date: 09/25/17

09/2011

HR Initials JS