

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902



"your workforce management & staffing experts"

Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) O'Leary Thomas Date: 4-23-18
 Address: (Street Address) 805 1st Ave NW (Apt. /Unit #) _____
 (City) Byron (State) MN (ZIP Code) 55920
 Phone: 507-358-9188 Email: wtoleary@hotmail.com
 Social Security No. 472-86-7947 Date Available: June 10, 2018 *
 Position Applied for: CDL Driver Desired Salary: 20/hr
 Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time
 Are you authorized to work in the U.S.? Yes No
 How did you hear about us? Indeed.com Referral Name: _____
 If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>Amboy-Good Thunder H.S.</u>	<u>Amboy, MN</u>	<u>4</u>	<u>H.S. Diploma</u>
College	<u>University of Utah</u>	<u>201 Presidents Cir Salt Lake City UT</u>	<u>4</u>	<u>B.S. Mass Communications</u>
Bus. Or Trade School				
Professional School				

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Previous Employment

Company: Byron School District Phone: 775-2189
Address: 601 4th St NW, Byron MN Supervisor: Richard Swanson
Job Title: Paraprofessional Starting Salary: \$11²⁵/hr Ending Salary: \$13⁵⁰/hr
Responsibilities: Support Special Education students in classroom
From: 2014 To: Present Reason for Leaving: Seeking higher rate of pay
May we contact your previous supervisor for reference? Yes No

Company: Byron School District Phone: 775-2189
Address: 601 4th St NW Byron Supervisor: Malia Schroeder
Job Title: Coach Track + Cross Country Starting Salary: \$1500/season Ending Salary: \$4,000/season
Responsibilities: Teach, motivate, mentor high school athletes
From: 2008 To: 2018 Reason for Leaving: I plan to continue coaching
May we contact your previous supervisor for reference? Yes No

Company: IBM Phone: _____
Address: Hwy 52, Rochester MN Supervisor: Tim Mummel
Job Title: Supply Chain Starting Salary: \$10/hr Ending Salary: \$52,000/yr
Responsibilities: Responsible for world wide supply of inventory
From: 1996 To: 2012 Reason for Leaving: IBM resourced the job outside the U.S.
May we contact your previous supervisor for reference? Yes No

Company: O'Leary's Better Honebrew Phone: 507-358-9188
Address: Kings Row, Rochester MN Supervisor: Self-employed
Job Title: Owner/Operator Starting Salary: \$20,000/yr Ending Salary: \$26,000/yr
Responsibilities: All operations
From: 1994 To: 1996 Reason for Leaving: Accepted an opportunity at IBM
May we contact your previous supervisor for reference? Yes No

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: [Signature] Date: 4-23-2018

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Date:

4-23-2018

4/23
1p CDC

Tom O'Leary

Para-Professional Special Education - BYRON SCHOOL DISTRICT

Byron, MN 55920

wtoleary@hotmail.com - 507-358-9188

WORK EXPERIENCE

Para-Professional Special Education

BYRON SCHOOL DISTRICT -

2014 - Present

- Support educational growth of students by identifying creative ways to help students with Learning Disabilities or Behavioral Disorders meet and exceed the requirements of the general education classroom.
- Contribute to the learning of all students by assisting the teachers with new ideas in the classroom.
- Motivate, inspire, mentor, encourage and celebrate students on their path to learning by developing a mutual respect based relationship.

Cross Country Coach / Track & Field Coach / Bus Driver

BYRON SCHOOL DISTRICT -

2008 - Present

- Mentor student-athletes to be the best they can be both in the classroom, as well as during competition.
- Mentor Assistant Coaches to coach with passion and responsibility.
- Design personalized detailed workouts to assist student-athletes to maximize their potential. Routinely assess the progress of each and every student-athlete.
- Class B license with passenger and air brake endorsements.

Business Partner Relationship Champion - Integrated Supply Chain

IBM -

1996 - 2012

- Effectively form relationships with Business Partners to support their requirements from IBM, while ensuring the Business Partner meets the IBM standards and requirements.
- Exhibit excellent communications and negotiation skills to maximize IBM Revenue.

Owner-Operator - Retail Business

O'Leary's Better Homebrew -

1994 - 1996

- Responsible for every aspect of a startup business. From creating a business plan, through choosing a location, buying inventory, pricing, providing customer service and creating a clean, fun environment for customers to return.

- Owning and operating a business provides you a unique appreciation on the value our employees bring to the team, as well as a great understanding of how an employer impacts employee results.

Associate Producer - Writer

KUTV NEWS -

1991 - 1994

- Responsible to select news content, and write concisely with complete accuracy.
- Monitor police and fire scanners for spot news.
- Communicate with agencies across the state.
- This is a fast moving business requiring high integrity for the truth

EDUCATION

B.S. in Communication

UNIVERSITY OF UTAH

1991

SKILLS

BUSINESS ANALYSIS, PROJECT MANAGEMENT

ADDITIONAL INFORMATION

SKILLS & ABILITIES

Bus Driving Volunteer Coordinating Project Management

Business Analysis Critical/Analytical Thinking Communication

Good afternoon, I'm Tom O'Leary and I'm interested in the CDL position you have available. In addition to having my Class-B with air brakes and passenger endorsements, I gained fork lift experience at IBM while working manufacturing inventory. The fork lift experience was quite a few years ago, but I am comfortable operating a fork lift or pallet jack.

Thank you for your consideration, I look forward to hearing from you.

Tom O'Leary

507 358 9188