

TERESE F. LAFORGE, CDA

9316 West Girard Place
Lakewood, CO 80227
Home (303) 984-7745
Cell (303) 638-8404
Email: tlaforge@q.com

Accounting professional with extensive experience providing leadership and support needed to drive business goals and objectives designed to improve the organization's financial standing. Skilled in analyzing current financial environments, using generally accepted accounting principles (GAAP) and best practices to ensure compliance. Recognized for the ability to deliver impactful results in a diligent and quality manner. Strong analytical and problem-solving skills, highly organized, detail oriented, efficient time management, driven, and multitasker. Self-sufficient, team oriented, supervised accounting professionals.

Skills

Accounting / Generally Accepted Accounting Principles / Financial Management, Analysis, and Reporting / GL, AP, AR / Account Reconciliations / Journal Entries / Cash Management / Budgeting / Variance Analysis / Audits and Controls / Best Practices and Processes / Business Process Improvement / KPI's / Month End Close Processes / Job Costing / Work in Progress / Payroll / Human Resources / ERP and CRM Conversions / Payroll Conversions / API's

Professional

Controller

Aug 2024 - Nov 2024

J&M Development & J&M Plumbing (Denver, CO)

- Manage the accounting department(s) for a \$20 million Development Company, and Plumbing Company.
- Support Owner by providing financial data, analysis, and reporting.
- Accounts Payable: manage and interact with Subcontractors, Vendors, and Suppliers.
- Accounts Receivable: manage draws and interact with Clients.
- Payroll, Human Resources, Employee Relations, and Benefits Plan Administration.
- Sales/Use Tax for multiple States (reporting, filings, and audits).
- General Liability and Worker's Compensation (reviews and audits).
- Job Cost Control, Management, Analysis, and Reporting.
- Work in Progress, Analysis, and Reporting.
- Asset and Liability Management, Analysis, and Reporting.
- Monthly multiple Bank Reconciliations, and Credit Card Reconciliations.
- General Ledger Account Reconciliations, Journal Entries.
- Monthly Financial Statements, Analysis, and Reporting.
- Multi Company/CPA Reviews/Audits.

Accounting Manager

Feb 2024 - Aug 2024

Eco Roof and Solar & Denver Metal Supply (Denver, CO)

- Manage the accounting department(s) for a \$30 million Roofing and Solar Company, and Metal Supply Company.
- Support President and CFO by providing financial data, analysis, and reporting.
- Accounts Payable: manage and interact with Subcontractors, Vendors, and Suppliers.
- Accounts Receivable: manage and interact with Customers.
- Payroll, Human Resources, Employee Relations, and Benefits Plan Administration.
- Sales/Use Tax for multiple States (reporting, filings, and audits).
- General Liability and Worker's Compensation (reviews and audits).
- Job Cost Control, Management, Analysis, and Reporting.
- Work in Progress, Analysis, and Reporting.
- Asset and Liability Management, Analysis, and Reporting.
- Inventory Control and Management.
- Monthly multiple Bank Reconciliations, and Credit Card Reconciliations.
- General Ledger Account Reconciliations, Journal Entries.
- Monthly Financial Statements, Analysis, and Reporting.
- Multi Company/CPA Reviews/Audits.

Accounting Manager

Dec 2020 - Aug 2023

Martin Technical, Inc. & Safety Hive (Louisville, CO)

- Managed accounting department of five for a \$25 million Electrical Safety Services Corporation
- Conducted all accounting functions for eight departments consisting of Executives, Management, Accounting, Sales, Marketing, Operations, Safety, Training, Services.
- Interacted with multiple State, City, and County officials, including Bank representatives, Insurance and Bonding companies.
- Accounts Payable: Managed and interacted with Contractors, Subcontractors, Suppliers, and Vendors.
- Accounts Receivable: managed and interacted with Customers, including high volume collections.
- Accounts Payable/Accounts Receivable - improved average days to pay/receive, prepare aging analysis comparison minimizing the gap between payments and collections reducing conversion cycle, leading to improved cash flow, ratios, and better liquidity of the company.
- Payroll: 150 employees throughout multiple states (converted payroll processing company to a P.E.O.).
- Human Resources: Personnel Management, Employee Relations, and Benefits Plan Administration.
- Sales/Use Tax for multiple States (reporting, filings, and audits).
- General Liability and Worker's Compensation (reviews and audits).
- Job Cost Control, Management, Analysis, and Reporting (set up CRM and API to QuickBooks)
- Work in Progress, Analysis, and Reporting.
- Asset and Liability Management, Analysis, and Reporting.
- Monthly multiple Bank Reconciliations, and Credit Card Reconciliations.
- General Ledger Account Reconciliations, Journal Entries.
- Cash Management, Budget Reporting.
- Monthly Financial Statements, Analysis, and Reporting.
- Annual Corporate/CPA Review/Audit.

Accountant/Self Employed

May 2009 - Nov 2020

- Contract work for various small and medium sized businesses and multiple individuals.
- C and S Corporations, LLC's - Subcontractors, General Contractors, and Individuals - multiple industries that included Construction, Engineering, Home Builders, Retail, Hair Stylists, Artists, Jewelers, and Musicians.

Controller

Feb 2008 - Apr 2009

Urban Farmer, Inc. (Thornton, CO)

- Managed accounting department staff of six for a \$20 million Commercial Landscape Corporation.

Controller

Oct 2007 - Feb 2008

Bell Plumbing & Heating Company (Aurora, CO)

- Managed accounting department staff of seven for a \$10 million Plumbing/HVAC Corporation.

Accounting Manager/Corporate Treasurer

Nov 1998 - Oct 2007

Kennedy Jenks; formerly Meurer & Associates, Inc. (Lakewood, CO)

- Managed accounting department staff of three for a \$10 million Engineering Consulting Corporation.

Education, Technical Proficiency, Professional Development, and Associations

- Boulder Valley Technical School (Accounting and Finance)
- State of Colorado - Notary Public
- Certified Design Accountant
- Quick Books, Timberline, Axiom, Deltek, Sage, Great Plains, Computer Ease (multiple ERP conversions and API set up)
- Asana, FM Pro, Accu Lynx, Salesforce (multiple CRM conversions)
- ADP, Pay Cor, Paylocity, Paychecks, Paycom (multiple Payroll conversions)
- Professional Development - Crest Com International Management Program, Bullet Proof Management Program, Impact Management Program, Fred Pryor, Skill Path, New Horizons, National Seminars Group
- Associations - National Notary Association, Certified Design Accountant Association, and Architects and Engineer's Management Association