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4-12-16



# Unemployment Insurance Minnesota

Document ID: 134293109

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134293109

04/07/2016

CORPORATE MANAGEMENT GROUP INC  
MATT FORSS  
12000 WASHINGTON ST STE 290  
THORNTON CO 80241-3133

Employer Account Number: 3637311  
SSN: 470-37-2638  
Due Date: 04/17/2016

## Unemployment Insurance Request for Information

Applicant name: THAI D HOANG

Employer name: CORPORATE MANAGEMENT GROUP INC

Doing business as:

Employment start date: 11/17/2015

Employment end date: 03/13/2016

Average number of hours worked per  
week: 40

Last wage: 14.82

Job title: machine operator

The following information is needed to determine the applicant's eligibility for unemployment benefits. Respond by the due date. If you do not respond, a determination will be issued from available information.

Please provide complete information about the applicant's last assignment, why it ended, and what occurred afterwards. If you believe the applicant quit by failing to request, or by refusing, additional work within 5 days of completing an assignment, you must provide a copy of the document the applicant signed advising him/her of the effect of Minnesota Statute 268.095, Subd.2

\*Start date of the most recent assignment: 12 / 04 / 2015 (mm/dd/yyyy)

\*End date of the most recent assignment: 03 / 07 / 2016 (mm/dd/yyyy)

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The type of assignment was: (check one)

Of specific length

How long?

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Of unknown or indefinite length

Temporary to hire

Other (explain)

Thai was hired for a temporary assignment for a work site that was set to close down in the springtime or early summer. An exact end date was not determined yet at the time of hire. It was later determined that Thai's assignment would end 3/13/2010.

\*What were the applicant's job duties?

Thai was a machine operator at Lake Region Medical. He cycled and ran machines, removed parts as they were molded, put inserts into mold, pack parts at machine per customer specifications, assist packers at line clearances.

\*What shift did the applicant work?

- First
- Second
- Third
- Other

If the shift was 'Other', explain:

Thai was hired for a weekend 2 position (Fri, Sat, Sunday 5:00 pm - 5:30 am)



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\_\_\_\_\_  
\_\_\_\_\_

I will be sending in documents that support my answers.

Please describe the documents.

I have included a letter regarding the separation information for this employee.

If you wish to provide any additional information about this issue, please provide it below:

\* See included letter.

Q-420E





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\_\_\_\_\_

\*Did you (the employer) provide employer-paid or partially paid health insurance to the applicant?

Yes  No



\*Thai did not enroll in the offered health insurance.

\*What was the company name and location of the applicant's last assignment?

Lake Region Medical - Arvada, Colorado  
5000 Independence St.  
Arvada, Colorado 80002

\*Did the applicant contact you (the employer) to request work after his/her last assignment?

Yes  No

If yes:

First date the applicant made contact: \_\_\_ / \_\_\_ / \_\_\_\_ (mm/dd/yyyy)

Whom did the applicant contact? Name(s)/Title(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What was the applicant told?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Did you (the employer) contact the applicant at or after the end of the assignment?

Yes  No

If yes:

Thai did not complete his assignment as planned. He stopped showing up to work Sunday 3/6, without any notice or calls. We attempted to call, email, and contact emergency contacts but never received any response.



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First date the staffing employee contacted the applicant: 03/07/2016 (mm/dd/yyyy)

Who contacted the applicant? Name(s)/Title(s):

Caitlin Scholl (myself) - Administrative Assistant

- I received an email from HR rep, Jacline, stating that Thai NO-call-no-showed to work on Sunday 3/6. I attempted to contact Thai about his absence, as he was supposed to work through 3/13 to finish this assignment. I never received any response to any calls or emails.

What did he/she tell the applicant?

I did reach Thai, but I left voicemails asking about the NO call-no show absence, asking that he contact us asap.

What was the applicant's response?

None. We never heard back from Thai.

\*If additional information is needed about this issue, whom may we contact?

Caitlin Scholl - Administrative Assistant or  
Joe Rael - Recruiting Supervisor

\*Contact person's telephone number: (303)-920-1425



04/14/2016

To whom it may concern,

This letter is in response to a request for employment verification for Thai Hoang. Thai was employed by Corporate Management Group and assigned to work at our client site, Lake Region Medical. Date of Hire was 12/03/2016, and his first day of work was 12/04/2016. He was considered a full time employee with a pay rate of \$14.32 per hour.

Thai's assignment was a temporary position at Lake Region Medical. At the time of hire, the end date was not yet determined. The work site was in the process of closing down, and springtime was said to be the time that they would start lay-offs. It was later determined that Thai's assignment would be ending March 13, 2016. Thai was informed of this set end date, and was aware that he was to contact CMG for placement in another position after this one ended.

Thai 'no call- no showed' to work on Sunday March 6<sup>th</sup>. We were unable to reach him about his absence, and we never did hear back despite multiple efforts to contact him via phone, email, and emergency contacts that he provided. Thai never returned to work at Lake Region for the last week of his assignment. We have Thai's separation information marked as quit due to job abandonment, and he is ineligible for rehire.

Please feel free to contact me should you have any questions at 303-920-1425.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Caitlin Scholl', is written over a light blue circular background.

Caitlin Scholl

**Corporate Management Group, Inc.**  
Administrative Assistant

Office: 303-920-1425

Fax: 303-736-7767

Email: [Caitlin@corpmgmtgroup.com](mailto:Caitlin@corpmgmtgroup.com)





**Employment Information for Hoang, Thai Duong  
At Employer Solutions Group, Lake Region Medical - CO 12/03/2015 - 03/07/2016**

***Explanation of Separation:***

**Thai no call/no showed to work on Sunday 3/6 and we have been unable to reach him, phone is turned off and is not answering emails.**

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