

TESIE O. HAILEY

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Objective :

To obtain a position where I can maximize my skills, training experience, perform the necessary tasks for excellent job results, develop a good working relationship between my colleagues in the industry, and following company rules and regulations.

Summary of Qualifications:

Results-oriented, dynamic, can work in fast-paced environment, with excellent communication skills both oral and written English, have a positive attitude towards work and colleagues, a team player with strong leadership skills and good time management. Has clear vision to accomplish company goals.

Work Experience

Burriss Company Inc- Greeley, CO. July 2018 - present

. Assemble rifle scopes following company SOP, specs and quality for each specific kind and model.

Quality Control – Cintas, Greeley, CO Aug., 2017 – July 2018

. Perform visual inspection of all kinds of commercial garments for defects, order replacement, and repair if possible.

. Once checked for quality, hang garments for next process.

Cashier – Lowes, Greeley, CO March, 2015 – March, 2017

. Process sales transaction of all types, in all customer purchases and provide excellent customer service.

Room Attendant/ Housekeeper - IHG Army Lodging & Hotel. , AL Sept. 2014- Dec .2014

. Clean rooms and bathrooms, and providing guests supplies from the hotel for their stay.

Replenishment Associate - JC Penney - AL May 2014 - Sept. - 2014

. Receive and sort out merchandise deliveries and correctly stock them in the sales floor and stockroom.

Private Caregiver - Barbara Owens - WY July 2013 - March 2014

. Prepare meals and medications, light housekeeping, and taking care of her dogs.

Technical Support Representative - Sykes Asia Ltd. - Philippines Sept. 2008- Feb. 2009

- . Answer calls from US customers to help them resolve internet connection problems.

**ESL Teacher - Uihaktrust English Academy for Korean Kids - Philippines
Jul. 2009- Aug.2009**

- . Teach Korean kids English grammar and English speaking.

Customer Service Representative - People's Support - Philippines Jan 2008- May 2008

- . Answer calls from US bank clients regarding their bank transactions.

Quality Control - ASE Materials, Chungli, Taiwan, R.O.C. May, 2002 Sept., 2003

- . Final inspection of semi-conductor packaged materials and electronic component products following specific criteria and specifications using a microscope.

Quality Control - Acer-Optronics - Technology Corp., Inc., Taiwan, Sept., 1999 - Sept., 2001

- . Final inspection of the quality and defects of TFT-LCD flat panels for computer monitors with strict compliance of the criteria and specifications using certain tools.

Cashier - Super Value Inc. - Cebu Feb., 1999 - July, 1999

- . Process payments from customer's purchases and giving correct monetary change when needed.
- . Promoted as cashier in the Treasury Department ensuring proper handling of the stores funds and cashier sales.

**Quality Control / Machine Operator - Onda Button Selling Phils. Corp., Cebu
March, 1994 - Dec., 1998**

- . Operates different types of machines to make and process button.
- . Perform visual inspection of fashion buttons to ensure good quality, correct quantity and on time delivery.

Education

- 1989-1993 Graduated Bachelor of Science in Nursing, Misamis University, Ozamiz City
- 1985-1989 Graduated High School Education, Medina College Science High School, Ozamiz City
Valedictorian

Honors, Awards, Organizations

- 1989-1993 PESFA Scholar (Private Education Student Fund Assistance)
- 1989-1993 MULS member (Misamis University League of Scholars)

References

- Bill Jury - Front -End Supervisor
Lowes Home Improvement Center - Greeley
970- 660-7117
- Mary Engel - Cashier / Former Co- worker
Lowes Home Improvement Center - Greeley
970-219-9822
- Vicki Burg - Cashier / Former Co- worker
Lowes Home Improvement Center- Greeley
970-388-7576