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Objective:

Aeroteck; Rochester, MN **2012-2013**

Forklift Operator

- Move big components and large items from one area to another safely and securely
- Performed routine inspections on the forklift to ensure its safety and to ensure it is capable of performing the job required.
- Stocked shelves with merchandise as well as maintained inventory control.

Hayfield Window and Door; Hayfield, MN **2010-2012**

Crew Lead

- Lead to production lines for window assembly
- Managed daily assignments and workflow for employees
- Operation of hand and power tools for assembly

Rochester Asphalt; Rochester, MN **2007-2008**

Seasonal Laborer

- Operation of machines to spread, smooth, level, or steel-reinforce stone, concrete, or asphalt on road beds.
- Inspect, clean, maintain, and repair equipment, using mechanics' hand tools, or report malfunctions to supervisors.
- Shovel blacktop

Fastenal; Winona, MN **2005-2010**

Receiving/Shipping

- Operation of forklift to pull orders, pick, pack, scan orders, and keep inventory
- Performed shipping and receiving duties.
- Operation of computerized scan inventory system

Fastenal; Kansas City, MO **2004-2005**

Material Handler/Shipping Manager

- Managed all aspects of shipping department
- Maintained scheduling and daily workflow
- Operation of computerized scan inventory system
- Final inspection of products before shipped.

The Village Cafe; Blooming Prairie, MN

2001-2004

Manager

- Managed all aspects of food service operations
- Hired, trained, motivated, supervised, evaluated, scheduled, and terminated employees
- Oversaw inventory control, ordering, food sanitation, and quality control of food products

Education: Winona High School, Winona MN

Valuable Assets: Forklift experience, skid loader experience, ability to meet deadlines and work efficiently with others, dependable, flexible, self-motivated, fast problem solver, ability to perform physical activities.