

TEREL JOHNSON

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WORK EXPERIENCE

ROL Ergo

Warehouse lead

Holland, MI
2021 - Present

- Performed weekly inventory audits and addressed any discrepancies.
- Analyzed work orders to determine assignments, material, and equipment needs.
- Reviewed production schedule, customer orders, work orders and requisitions to determine items to be moved, gathered or distributed.
- Packaged high priority sample orders for shipping by shrink-wrapping, boxing and labeling.
- Reduced returned shipments by implementing new QA procedures in production.
- Reduced inventory errors by implementing hand-held scanners and daily production sheets to keep records accurate

West Michigan Floral Supply

Shipping and Receiving Manager

Walker, MI
2019 - 2021

- Mediator between warehouse operations and main office customer service.
- Lead a team of four and trained new hires on company policy and procedure.
- Implemented cost effective methods, carriers and routes to meet expectations of the company and customer.
- Traced missing material through vendor and customer communication.
- Brought technology into a previously paper only environment.

Vanreese Distribution

Operations Assistant

Walker, MI
2017 - 2019

- Analyzed orders and available personnel to plan and execute deliveries.
- Managed daily inventory counts to keep system accurate.
- Purchased supplies to meet updated packaging standards and promotions.
- Determined response to effectively deal with emergencies, accidents and breakdowns.
- Developed strong rapport through effective client needs assessment and commitment to top satisfaction levels.
- Filled in for drivers when needed

Tractor Supply Co

Receiving Associate

Fruitport, MI
2016 - 2017

- Compared shipment contents with paperwork to support inventory accuracy and records management.
- Organized storage areas to maximize movement and minimize labor.
- Operated inventory management software and completed tasks using ERP applications.
- Picked, packed and staged deliveries.

SKILLS

Logistics: Supply chain management, packaging & production, inventory & transportation systems.
Computer Proficiency: IFS, Windows Systems , Microsoft Office Suite, Data entry
Shipping: Freight Standards, Tractor Trailer load/planning,
Warehouse Operations: Forklift Certification, Inventory auditing, Safety practices

EDUCATION

***Muskegon Community College**

AS Computer Science

Muskegon, MI

Fruitport High School

Diploma

Fruitport, MI