

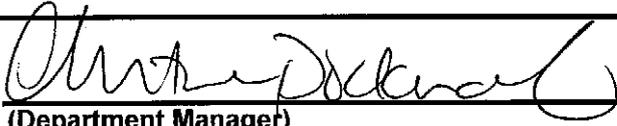
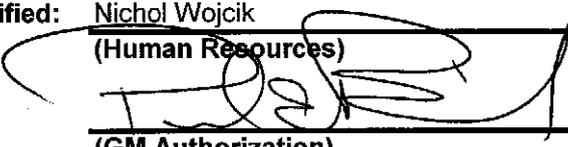
PAYROLL CHANGE REPORT

Today's Date: <u>10/7/2015</u>	Effective Date: <u>10/19/2015</u>
Hire Date: _____	Hours Worked: _____
Employee's Name: <u>Allison Tell</u>	
Department: <u>Quality</u>	

CHANGE (\$)		FROM	TO
<input checked="" type="checkbox"/>	Rate	\$9.25	\$10.25
	Shift Differential	\$0.00	\$0.00
<input checked="" type="checkbox"/>	Total	\$9.25	\$10.25

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	90 Day	6 Month	1 Year	1 1/2 Year	2 Year	Annual
	Merit Increase						
<input checked="" type="checkbox"/>	Other: transfer to QA						

ADDITIONAL COMMENTS
Transfer to QA, skill level 3, 90 day rate since she had previously met her three month hours

Authorized by: <u></u> (Department Manager)	Date: <u>10/7/15</u>
Guideline verified: <u>Nichol Wojcik</u> (Human Resources)	Date: <u>10/7/15</u>
<u></u> (GM Authorization)	Date: <u>10/7/15</u>