



## Transfer Request

Employee Name: Telile Worku

Date: 11/19/2018

Current Shift/Dept.: 2<sup>nd</sup> QA

Shift Requesting: 2<sup>nd</sup> North Seasonal

Reason: \_\_\_\_\_

Date of Requested Transfer: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: N/A

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra Gind / mschumacher

Work Restrictions: N/A

Current Wage: \$13.00 New Wage: \$14 - no benefits

Hire Date: 11/3/2018

HR Initials W