

Taylor Edwards

I am a highly motivated individual seeking to work hard, enjoy my job and build a career. I enjoy opportunities, learning experiences and working alone or a part of a team!

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I am a resourceful and reliable person with proven ability to maintain top-of-the-line customer service standards. Skilled at memorization, maintenance, computer-operated systems and working fast in high-traffic situations. Enthusiastic and personable with solid background of creating positive workplace experiences. Seeking career-based opportunities.

Authorized to work in the US for any employer

Work Experience

Maid/Housekeeping Cleaner

The Maids of Fort Collins - Loveland, CO

July 2021 to Present

Cleaning bathroom, kitchens, dusting and vacuuming in an orderly and timely manner, pay close attention to detail to make sure all area of work is clean and up to par

Breakpack Orderfiller

Walmart distribution center - Loveland, CO

November 2020 to June 2021

I filled orders for stores all around Colorado with speed and accuracy

Maintaining a clean work environment

Standing, lifting, bending for 12 hours a day

Attention to detail to make sure all orders were accurate.

Crew Member

Sonic Drive-In - Loveland, CO

April 2018 to October 2020

Took orders, prepared foods and processed payments in full-service establishment.

Handled food safely to protect customers from harmful bacteria and prevent losses or delays from dropped items.

Maintained knowledge of new offerings and unsold promotional items and specials.

Kept customer and food preparation areas clean and well-organized for maximum efficiency.

Conducted random audits on inventory levels to uncover variance between reported count and actual count.

Completed opening, closing and shift change tasks to promote store efficiency.

Monitored premises to identify and address issues such as lot trash or improperly discarded trays.

Provided stellar customer service to all patrons at the establishment.

Maximize customer satisfaction by quickly addressing and resolving customer complaints.

Education

High school diploma in Completed coursework in Biology, economics, English, history and science.

Twin oaks homeschool - Evans, CO

February 2013 to March 2020

Skills

- Outstanding recall and memory capacity (2 years)
- Driving (2 years)
- Communication Skills
- Retail (2 years)
- Sales Experience (2 years)
- Service (2 years)
- Customer Support (2 years)
- Transportation (1 year)
- Equine Experience (4 years)
- Animal Care
- Farming
- Cleaning Experience
- Leadership Experience
- Food Service
- Basic Math
- Computer Skills
- English
- Customer service
- Cleaning
- Pricing
- Food Preparation
- Computer Literacy
- Load & Unload
- Typing (2 years)
- Cash Handling
- Cashiering
- Guest satisfaction (2 years)
- Warehouse experience
- Problem-solving
- Flexibility
- Team Work
- Reliability

- Transportation (2 years)
- Commercial cleaning
- Order picker (Less than 1 year)
- Order picking (Less than 1 year)
- Warehouse experience (Less than 1 year)
- Custodial experience