

# Tanka Tetzlaff

2825 East Lake Street, Minneapolis, MN 55406 773.575.4089 tjaknat041@gmail.com

**Objective:** Eager to utilize my broad skills and abilities to further my employment in a field that aligns with my experience.

## SUMMARY SKILLS

- Hardworking
- Motivated
- Self -starter
- Leadership Skills
- Detail-oriented
- Dependable
- Knowledgeable
- Well-rounded

## HIGHLIGHTS OF QUALIFICATIONS

### WAREHOUSE OPERATIONS

- Sort paper and plastic recyclable goods
- Operate baler to process recyclable goods and meet productivity
- Utilize forklift to load/unload pallets from trucks and to transport pallets
- Incorporate OSHA guidelines into daily work to ensure workplace safety

### MAINTENANCE

- Responsible to perform preventive maintenance on existing company equipment
- Installed and maintained additional equipment as needed
- Performed weed mitigation around job sites and cell phone towers
- Provided routine upkeep of building and grounds
- Worked on cell phone towers maintaining lights and equipment
- Performed minor modifications to machinery and grounds as needed or requested
- Adhered to specifications noted on blueprints and directions to maintain equipment

### GENERAL LABOR

- Performed roofing, siding, insulating, flooring and drywall duties as requested by employers
- Worked with concrete, masonry and tile
- Used digging and hauling equipment, loading and off -loading materials as needed for jobs
- Performed physical labor as the job required
- Performed work in various climates with long periods of bending, lifting and physical labor

### CREW LEADER

- Lead man of five man crew responsible for quality and production of building trusses and other construction components
- Lead assembler for fine cabinetry line responsible for the production of quality products
- Lead man for railroad salvage crew responsible for the removal of decommissioned railroad tracks

## WORK HISTORY

2019	Warehouse Operations	AccessAbility, Inc.	Minneapolis, MN
2018	Sorter	Unicor	Petersburg, VA
2016-2018	Yard Maintenance	State of WI	Stanley, WI
2012-2013	Student	Century College	Rush City, MN
2008-2011	Packaging	Anagram	Faribault, MN
2005-2007	Cellphone Tower Maint.	Tower MRL	Madison, WI
2002-2005	Maintenance/Assembly	Woodline Manufacturing	Superior, WI

## EDUCATION & CERTIFICATES

2019 Forklift & OSHA 10 Certifications AccessAbility, Inc., Minneapolis, MN

2013	Flooring Covering Certificate	Century College, Faribault, MN
2011	VT Principles of Painting Certificate	Century College, Rush City, MN
2009	CAD Operator Certificate	Century College, Faribault, MN