



Taneka Johson

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PROFESSIONAL SUMMARY

Proven leader and efficient problem-solver, adept in safety management and quality assurance, with a track record of exceeding production targets at Volkswagen. Skilled in fostering team collaboration and streamlining processes to enhance productivity. Demonstrates exceptional workplace cleanliness and materials handling, ensuring top-notch product assembly and packaging. Achieved significant improvements in team performance and operational efficiency. Hardworking [Job Title] offering [Number]+ years supporting manufacturing needs. Successful working long hours in challenging environments, moving supplies, organizing products and packaging shipments. Excellent history of working well with other team members and pitching in to help achieve team goals. Perceptive Manufacturing professional with expertise in production roles. Well-trained in warehouse procedures, safety protocols and machine setup. Successfully completes tasks to meet project goals or business expectations. Industrious Production Worker proficient in assembly line work. Effective at keeping areas clean and neat to avoid delays. Bringing [Number] years of related experience in basic maintenance tasks, equipment operation and inspection abilities. Motivated employee learns quickly in fast-paced, high-volume environments. Consistently adheres to safety standards. Maintains open availability and flexibility to work various shifts. Skilled Production Worker offering [Number] years of experience in warehouse and manufacturing environments. Focused on being productive and safety-minded at all times.

SKILLS

Workplace Cleanliness	Product packing
Product Packaging	Product Assembly
Product Inspection	Materials Handling
Quality Assurance	Safety Management
Complex Problem-Solving	Quality Inspections
Assembly procedures	

WORK HISTORY

PRODUCTION WORKER

01/2017 to 05/2024

Volkswagen | Chattanooga, TN

- Followed safety procedures and guidelines to maintain safe working environments.
- Used equipment properly to avoid workplace hazards or injuries.
- Maintained cleanliness of workstations, contributing to a well-organized

work environment for increased productivity.

- Resolved issues quickly to maintain productivity goals.
- Organized work to meet demanding production goals.
- Performed routine quality checks on finished products, ensuring adherence to company standards before shipping out units.
- Assisted in training new employees on production processes, ensuring a seamless integration into the team.
- Met or exceeded daily production targets consistently through efficient task execution and effective time management skills.

TEAM LEADER

06/2013 to 01/2017

Amazon | Chattanooga, TN

- Set performance expectations for the team, monitoring progress towards goals and providing constructive feedback as needed.
- Empowered team members by delegating responsibilities according to individual strengths and areas of expertise.
- Managed conflict resolution among team members, fostering a positive and collaborative work environment.
- Maintained an inclusive and diverse team culture, promoting respect and understanding among all members.
- Developed team members' skills through targeted coaching sessions, resulting in improved individual performance.
- Collaborated with other department leaders to establish shared goals and ensure alignment across teams.
- Established open and professional relationships with team members to achieve quick resolutions for various issues.
- Mentored junior staff members, helping them develop their leadership potential and advance in their careers.
- Assisted in recruitment to build team of top performers.

SHIPPING AND RECEIVING CLERK

05/2001 to 06/2013

Target | Chattanooga, TN

- Received incoming shipments, compared contents against associated records and transmitted to proper department.
- Packaged goods in safe containers to prepare for shipping, adhering to packaging protocols.
- Used pallet jacks and dollies to load and unloaded goods from trucks and containers.
- Reduced shipping errors through meticulous inspection of outgoing packages and double-checking labels.
- Processed invoices and order forms for goods received and shipped for proof of transactions.
- Inspected merchandise and sent damaged pieces for repair before shipment.

- Maximized warehouse space utilization by reorganizing storage areas according to product types, sizes, and turnover rates.
- Streamlined receiving processes, ensuring proper documentation and prompt distribution of incoming goods to appropriate departments.
- Monitored scheduled shipment dates to achieve timely delivery, expediting as necessary, and communicating variances to customers.
- Conducted counts and audits of inventories to identify and resolve discrepancies in records.
- Ensured workplace safety compliance through routine equipment checks, hazard assessments, and adherence to OSHA guidelines.
- Improved shipping efficiency by streamlining packing procedures and optimizing workstation layouts.
- Operated equipment such as forklifts and balers to move outgoing shipments to loading area.
- Expedited delivery times by collaborating closely with carriers to schedule timely pickups and drop-offs for shipments.
- Enhanced warehouse organization by implementing a barcode tracking system for incoming shipments.
- Handled high-volume paperwork and collaborated with administrators to resolve invoicing and shipping problems.
- Collaborated effectively with cross-functional teams to resolve discrepancies in orders or address any issues promptly.
- Mentored new team members on shipping and receiving protocols, fostering a collaborative work environment focused on achieving common objectives.

EDUCATION



High School Diploma

05/1994

Soddy Daisy High School, Soddy, TN