

Tamika Black

Telemarketer

Saint Paul, MN

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To secure a position working in the food service industry.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Telemarketer

Reader's Club Home Office - Saint Paul, MN - 2015 to 2015

2015

Blue Chip 2000, Janitor- Burnsville, MN 2014-2014

Crew Member

White Castle - Saint Paul, MN - 2014 to 2014

2014

Janitor

Blue Chip 2000 - Burnsville, MN - 2014 to 2014

EDUCATION

Diploma in General

Academic Arts High School - Saint Paul, MN

2014

ADDITIONAL INFORMATION

SUMMARY OF SKILLS

- Attention to detail and quality • Stays on task •Excellent communication
- Organized and efficient • Excellent customer service • Reliable
- Good time-management skills • Works well independently • Dependable

RELEVANT EXPERIENCE

Food Service

- Washed dishes using proper cleaning products.
- Restocked food items, and supplies as needed.
- Used grill and fryer to cook food items.
- Cleaned dining area and kitchen.

Janitorial

- Kept outside mall area clean by picking up garbage as needed.

- Collected all garbage and moving it to the proper facility.
- Cleaned bathroom areas using proper supplies.

Customer Service

- Greeted customers appropriately and worked well with all coworkers.
- Took incoming calls and was friendly toward customers.
- Effectively communicated with others.
- Sold magazines to customers and won awards for obtaining above the needed sales.