

Takeya Harper

Saint Paul, MN 55130

takeyaharper2@gmail.com

6518005759

- Organized, independent worker with good time management skills, and able to learn new tasks quickly
- Experienced server bringing enthusiasm, dedication, and a strong work ethic. Trained in customer service.
- Dynamic customer service skills. Talented in creating a warm and friendly welcoming atmosphere for both guests and co-workers.
- High energy and very outgoing hostess. High volume dining, customer service and cash handling background.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Team Member

Green Clean Car Wash - Chicago, IL

July 2018 to November 2018

- . Greet incoming customers
- . General maintenance
- . Entering information on computer
- . Sale monthly passes

Sales Associate

Macy's - Bloomington, MN

December 2017 to January 2018

Janitorial Worker

Marsden Building Maintenance - Saint Paul, MN

August 2017 to October 2017

McDonalds Crew Member

Saint Paul, MN

June 2016 to October 2017

- . Greeted incoming customers
- . Completed Purchases
- . Maintained neat work environment

Morning Stocker

Falcon Fuel - Chicago, IL

April 2017 to August 2017

- . Stocking
- . Maintained neat work environment

Cashier

Hardees - Saint Paul, MN

March 2014 to July 2015

- Met incoming customers and provided immediate assistance
- Up-sold additional menu items, beverages, and desserts to increase restaurant profits
- Correctly received orders, processed payments, and responded appropriately to customer concerns
- Served hot and fresh food to customers at windows, counters, and tables with a smile in a timely matter
- Operated large-volume cooking equipment such as grills, deep fryers, etc.
- Completed general maintenance duties
- Took initiative to find extra tasks when scheduled tasks were already completed

Server

Old Country Buffet - Saint Paul, MN

February 2014 to July 2015

- Provided expert service, and product information
- Completed general maintenance duties
- Took necessary steps to meet customer needs and thoroughly resolve service issues
- Resolved guest complaints promptly and professionally

Sales Associate

Herberger's - Saint Paul, MN

November 2014 to January 2015

- Greeted customers upon entrance and handled all cash and credit transactions
- Retrieved alternate items and sizes requested by customers
- Executed sales promotions
- Maintained up-to-date knowledge of customer buying habits
- Created attractive displays

Cashier

Education

High school or equivalent