



Reichel Foods, Inc.

Employee Warning Notice

SQ0014FO

R: 2

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Employee Information

Date: 6/23/2022
Employee Name: Take Deng
Job Title: Sanitation
Manager/Supervisor: Chamrong Ouk

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

take more than 2 times break with long period , and not get the job done

Plan for Improvement:

need to follow company break time , and getting the job done

Consequences of Further Infractions:

final warning or assignment end

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

06-23-22

Date

Manager/Supervisor

06-23-22

Date

Witness Signature (if employee understands warning but refuses to sign)

Date