



Corporate Management Group

Absence Request

Absence Information

Employee Name: Cedric Taggart
Department: Packing
Supervisor: miguel Q

Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: 9/30/15 To: 9/30/15

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.

Cedric A. Taggart 9-9-15
Employee Signature Date

Manager Approval

- Approved
 Rejected

Comments:

[Signature] 9/2/15
Supervisor Signature Date
[Signature] 9-9-15
CMG Signature Date